

*Cypress Bluff
Community Development District*

March 23, 2021

Cypress Bluff

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

March 15, 2021

Board of Supervisors
Cypress Bluff
Community Development District

Dear Board Members:

The Cypress Bluff Community Development District Meeting is scheduled for **Tuesday, March 23, 2021 at 1:30 p.m.** at the eTown Welcome Center, 11003 E-Town Parkway, Jacksonville, Florida. Following is the advance agenda for the meeting:

- I. Call to Order
- II. Public Comment
- III. Approval of the Minutes of the January 26, 2021 Meeting
- IV. Ratification of E-Verify Memorandum of Understanding
- V. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - 1. Ratification of Requisition 39
 - 2. Consideration of Requisitions 40-41
 - C. District Manager
 - D. General Manager - Report
- VI. Financials Reports
 - A. Balance Sheet and Income Statement
 - B. Check Registers
 - 1. January
 - 2. February
- VII. Other Business
- VIII. Supervisor's Requests and Audience Comments
- IX. Next Scheduled Meeting – April 27, 2021 at 1:30 p.m. at the eTown Welcome Center
- X. Adjournment

Enclosed under the third order of business for your review and approval is a copy of the minutes of the January 26, 2021 Board of Supervisors meeting.

The fourth order of business is ratification of E-Verify memorandum of understand. A copy of the memorandum is enclosed for your review.

The remainder of the agenda is general in nature. Staff will present their reports during the meeting.

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

James Perry

James Perry

District Manager
Cypress Bluff Community
Development District

AGENDA

Cypress Bluff Community Development District Agenda

Tuesday
March 23, 2021
1:30 p.m.

eTown Welcome Center
11003 E-Town Parkway
Jacksonville, Florida 32256
Call In #: 1-888-850-4523 Code 322827
www.CypressBluffCDD.com

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X. Adjournment

MINUTES

MINUTES OF MEETING
CYPRESS BLUFF COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors meeting of the Cypress Bluff Community Development District was held Tuesday, January 26, 2021 at 1:30 p.m. at the eTown Welcome Center, 11003 E-Town Parkway, Jacksonville, Florida 32256.

Present and constituting a quorum were:

Richard Ray	Chairman
John Holmes	Vice Chairman
Chris Price	Supervisor
Steven Grossman	Supervisor
John Hewins	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel (by phone)
Bradley Weeber	District Engineer (by phone)
Mikey White	PARC Group
Joe Muhl	PARC Group
Kelly Ray	PARC Group
David Ray	GMS
Marcy Pollicino	Vesta Property Services
Steve Howell	Vesta Property Services

The following is a summary of the discussions and actions taken at the January 26, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Affidavits of Publication

Copies of the affidavits of publication for the rule development and rulemaking notices related to the public hearing were included in the agenda package.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the November 17, 2020 Meeting

There were no comments on the minutes.

On MOTION by Mr. Richard Ray seconded by Mr. Holmes with all in favor the minutes of the November 17, 2020 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Public Hearing for the Purpose of Establishing Rates; Consideration of Resolution 2021-03

On MOTION by Mr. Richard Ray seconded by Mr. Hewins with all in favor the public hearing was opened.

Mr. Perry stated the amenity rate schedule is provided under exhibit A of the resolution. It provides for Recharge Club Fees, Initial Del Webb User Fees which are all expiring December 31st of this year, and then we also have the annual non-resident user fee of \$3,800 per year for any non-resident who wishes to use the District's facilities. We also have a returned check fee.

Mr. Grossman stated I believe the rates are backwards for Del Webb, versus the non-resident Recharge Club fee. It should be \$150 for the Del Webb residents and \$250 for the non-residents.

Mr. Richard Ray stated that's a good catch. I have another question. We have a non-resident Recharge Club fee. Does that mean they are not inside boundary of the CDD but they're part of eTown, or was the intent to open it up to people on Baymeadows Road and elsewhere?

Mr. David Ray responded you couldn't make a distinction. Either you're inside the CDD, or you're not. It's the CDD, not eTown.

Mr. Perry stated it's more of a legal perspective, but it was an equity issue that it had to be opened up completely, not just segregated to one area.

Mr. Richard Ray asked but we're able to do that with Del Webb because?

Mr. David Ray responded because they're within the boundaries and they're already paying assessments to the CDD.

Mr. Richard Ray stated I'm not talking about the annual non-resident that will continue. I'm talking about the short-term Recharge Club fee. The intent in my mind was to open it up to eTown residents, which in this case the only eTown residents we have that are outside the District boundary is Menlo. It could be more, but not by the end of 2021. If it means we can't do that and we have to open it up to Jacksonville, I think that's a different thing for us to consider. I just don't know if we have that much to gain.

Ms. Buchanan stated the question is whether you can make that \$150 fee for non-residents limited to just someone who is in the eTown community, but outside the CDD boundaries as compared to any non-resident and I think my answer is no, we don't really have a good reason to make that distinction from a governmental purpose rationale.

The Board opted to eliminate the non-resident category of the Recharge Club Fee. The Del Webb resident fee will be changed to \$150 as mentioned by Mr. Grossman.

Ms. Buchanan asked specific to the non-resident user fee, do you think this is comparable to similar facilities and roughly greater than or equal to the amount of benefit that will be received by someone who pays the non-resident user fee?

Mr. David Ray responded yes.

Ms. Buchanan stated please provide confirmation that this fee is going to apply uniformly to people of the same class.

Mr. David Ray stated yes.

On MOTION by Mr. Richard Ray seconded by Mr. Holmes with all in favor the public hearing was closed.
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On MOTION by Mr. Richard Ray seconded by Mr. Grossman with all in favor Resolution 2021-03 with the fees in exhibit A to be revised as stated above.
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SIXTH ORDER OF BUSINESS

Consideration of Amendment to the Vesta Contract for Pool Chemicals

Mr. Perry stated this would be for a \$12,000 annual fee and that is consistent with the budget. In the interim, I had that service already started.

On MOTION by Mr. Richard Ray seconded by Mr. Grossman with all in favor the amendment to the Vesta contract for pool chemicals was approved.

SEVENTH ORDER OF BUSINESS**Ratification of Requisition Related to Acquisition of Monterey Pines Phase 2 Utility Improvements**

Mr. Perry stated this will be requisition number four for \$962,412.

Mr. Weeber stated this item matches what was in the engineer's report for Monterey Pines and it is for the phase 2 utilities, water, sewer and reuse. Those utilities have already been transferred to JEA.

On MOTION by Mr. Richard Ray seconded by Mr. Hewins with all in favor Requisition number 4 for acquisition of Monterey Pines phase 2 utility improvements was ratified.

EIGHTH ORDER OF BUSINESS**Staff Reports****A. District Counsel**

There being nothing to report, the next item followed.

B. District Engineer**1. Ratification of Series 2019 Requisitions 29-33**

A copy of the requisition summary was included in the agenda package. The total of all of the Series 2019 requisitions needing ratification is \$25,606.95.

On MOTION by Mr. Hewins seconded by Mr. Grossman with all in favor requisitions 29-33 were ratified.

2. Consideration of Series 2019 Requisitions 34-38

A copy of the requisition summary was included in the agenda package. The total of all of the Series 2019 requisitions needing approval is \$543,553.21.

On MOTION by Mr. Richard Ray seconded by Mr. Holmes with all in favor Series 2019 Requisitions 34-38 were approved.

3. Consideration of Series 2020 Requisition No. 1

A copy of the requisition summary was included in the agenda package. Requisition 1 is in the amount of \$3,164,628.45. Mr. Weeber informed the Board the E7-C parcel has been sold and this requisition releases the funds held in escrow.

On MOTION by Mr. Richard Ray seconded by Mr. Hewins with all in favor Series 2020 Requisition 1 was approved.

4. Consideration of Change Order No. 5

Mr. White stated the change order for Carlton Construction is made up of a few things that we changed at the end of the project. There was some contingency left inside the contract, so we used the contractor to purchase all of the furnishings.

On MOTION by Mr. Richard Ray seconded by Mr. Grossman with all in favor Change Order number 5 for Carlton Construction was approved.

C. District Manager

There being nothing to report, the next item followed.

D. General Manager – Report

Ms. Pollicino gave an overview of her report, a copy of which was included in the agenda package and informed the Board all of the fitness equipment has been delivered.

NINTH ORDER OF BUSINESS**Financial Reports****A. Balance Sheet and Income Statement****B. Check Register**

Mr. Perry gave an overview of the financial reports and check register, copies of which were included in the agenda package.

On MOTION by Mr. Grossman seconded by Mr. Holmes with all in favor the check register totaling \$122,301.93 was approved.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

**Supervisor's Requests and Audience
Comments**

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

**Next Scheduled Meeting – February 23,
2021 at 1:30 p.m. at the eTown Welcome
Center**

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Holmes seconded by Mr. Hewins with all in favor the meeting was adjourned.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

Company ID Number: 1635564

THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS

ARTICLE I PURPOSE AND AUTHORITY

The parties to this agreement are the Department of Homeland Security (DHS) and the Cypress Bluff Community Development District (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

ARTICLE II RESPONSIBILITIES

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

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4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.
 5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.
 - a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.
 6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:
 - a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.
 - b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.
- Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.
7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.
 8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.
 - a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly

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employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status

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(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon

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reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

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b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
- ii. The employee's work authorization has not expired, and
- iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).

f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:

- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
- ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
- iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with

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Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

a. Automated verification checks on alien employees by electronic means, and

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- b. Photo verification checks (when available) on employees.
2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III

REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify

Company ID Number: 1635564

case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.
4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.
6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.
2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.
4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the

Company ID Number: 1635564

employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:

- a. Scanning and uploading the document, or
- b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

Company ID Number: 1635564

B. TERMINATION

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.
2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.
3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.
4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI PARTIES

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.
- C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.
- E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to,

Company ID Number: 1635564

Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

Company ID Number: 1635564

Approved by:

Employer Cypress Bluff Community Development District	
Name (Please Type or Print) Darren De Santis	Title
Signature Electronically Signed	Date 01/28/2021
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 01/28/2021

Company ID Number: 1635564

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Cypress Bluff Community Development District
Company Facility Address	475 West Town Place Saint Augustine, FL 32092
Company Alternate Address	
County or Parish	SAINT JOHNS
Employer Identification Number	831345607
North American Industry Classification Systems Code	925
Parent Company	
Number of Employees	1 to 4
Number of Sites Verified for	1

Company ID Number: 1635564

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

FLORIDA	1 site(s)
---------	-----------

Company ID Number: 1635564

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Kelly Adams
Phone Number (865) 717 - 7700
Fax Number
Email Address kadams@gmstnn.com

Name Darren A De Santis
Phone Number (954) 721 - 8681 ext. 208
Fax Number
Email Address ddesantis@gmssf.com

Company ID Number: 1635564

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FIFTH ORDER OF BUSINESS

B.

1.

**FORM OF REQUISITION
CYPRESS BLUFF COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2019**

Series 2019 Acquisition and Construction Parcel E7A, Parcel E5 and Parcel E3A

The undersigned, a Responsible Officer of the Cypress Bluff Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture between the Issuer and The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of February 1, 2019, as supplemented by that certain First Supplemental Trust Indenture dated as of February 1, 2019 (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **39**

(B) Name of Payee: **Carlton Construction, Inc.
4615 U.S. Highway 17, Suite 1
Fleming Island, FL 32003**

(C) Amount Payable: **\$251,109.64**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): **eTown Swim & Fitness (Recharge) Contractor Application for Payment No. 14 (Retainage)**

(E) Amount, if any, that is to be used for a Deferred Cost:

(F) Fund or Account from which disbursement to be made:

1. **\$201,984.34 from the Series 2019 Acquisition and Construction Parcel E3A Account**
2. **\$48,516.77 from the Series 2019 Acquisition and Construction Parcel E7A Account**
3. **\$608.53 from the Series 2019 Acquisition and Construction Parcel E5 Account**

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

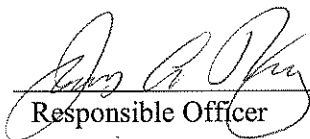
The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive

payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**CYPRESS BLUFF COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

**Bradley L
Weeber**

Digitally signed by Bradley L. Weeber
DN: cn=Bradley L. Weeber, c=US,
o=ENGLAND THIMS AND MILLER INC.,
ou=A01410D0000017489086D6A0000786E,
email=weeberb@etm-inc.com
Date: 2021.02.15 09:13:22 -05'00'

Consulting Engineer

February 12, 2021

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER **Cypress Bluff CDD**
475 West Town Place, Suite 114
St. Augustine FL 32092

PROJECT: **eTown Swim & Fitness(Recharge)**
10571 Cypress eTown Parkway
Jacksonville FL 32256

APPLICATION NO: 14

Distribution to:

FROM CONTRACTOR: **Carlton Construction, Inc.**
4615 U.S. Highway 17
Suite 1
Fleming Island FL 32003

VIA ARCHITECT: **Basham & Lucas Design Group, Inc.**
7645 Gate Parkway
Suite 201
Jacksonville FL 32256

PERIOD TO: 01/31/2021

PROJECT NOS: 19-02

CONTRACT DATE: 12/19/2019

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	CONSULTANT

CONTRACT FOR: eTown Swim & Fitness (Recharge)

CONTRACTOR'S APPLICATION FOR PAYMENT

1. ORIGINAL CONTRACT SUM	4,959,822.28
2. Net change by Change Orders	103,237.82
3. CONTRACT SUM TO DATE (Line 1+2)	5,063,060.10
4. TOTAL COMPLETED & STORED TO DATE (Column G on detailed sheet)	5,063,060.10
5. RETAINAGE:	
a. 0.00 % of Completed Work (Column D + E on detailed sheet)	0.00
b. 0.00 % of Stored Material (Column F on detailed sheet)	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of detailed sheet)	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	5,063,060.10
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	4,809,913.37
8. CURRENT PAYMENT DUE	253,146.73
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	0.00

CONTRACTOR'S CERTIFICATION OF WORK

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature] Date: 2/1/21

State of: FL County of: CLAY

Subscribed and sworn to before me this 1st day of Feb, 2021

Notary Public: [Signature]

My Commission Expires:



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising the above application, the Architect certifies to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED 253,146.73

(Attach explanation if amount certified differs from amount applied for). Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

Engineer: **Justin E Williams**
By: [Signature] Date: _____
Digitally signed by Justin E Williams
DN: cn=Justin E Williams, o=US,
ou=CONNELLY AND WICKER INC.,
ou=A01410C00000171122B277500015D35,
email=williams@connolly.com
Date: 2021.02.12 16:16:03 -05'00'

This Certificate is non negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor on this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total Changes approved in Previous month by Owner	103,237.82	0.00
Total approved this Month	0.00	0.00
NET CHANGES by Change Order	103,237.82	0.00
TOTAL	103,237.82	

PROGRESS BILLING

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
1000 - Preconstruction Services	9,000.00		9,000.00	9,000.00			9,000.00	100.00		
1002 - Performance Bond	41,818.76	954.46	42,773.22	42,773.22			42,773.22	100.00		
1005 - Project Management	185,000.00		185,000.00	185,000.00			185,000.00	100.00		
1010 - Concrete Testing	4,200.00	1,073.75	5,273.75	5,273.75			5,273.75	100.00		
1013 - Procore	3,800.00		3,800.00	3,800.00			3,800.00	100.00		
1030 - Builders Risk Insurance	16,170.00		16,170.00	16,170.00			16,170.00	100.00		
1031 - Liability Insurance	22,319.20	342.62	22,661.82	22,661.82			22,661.82	100.00		
1044 - Mailing/Shipping	108.00		108.00	108.00			108.00	100.00		
1045 - Blueprinting	640.00		640.00	640.00			640.00	100.00		
1050 - Safety	500.00		500.00	500.00			500.00	100.00		
1060 - Small Tools	250.00		250.00	250.00			250.00	100.00		
1104 - Electric Connection Fees	1.00		1.00	1.00			1.00	100.00		
1250 - Temporary Barriers	600.00		600.00	600.00			600.00	100.00		
1251 - Jobsite toilets	2,970.00		2,970.00	2,970.00			2,970.00	100.00		
1300 - Submittals	200.00		200.00	200.00			200.00	100.00		
1310 - Permits	7,300.00		7,300.00	7,300.00			7,300.00	100.00		
1330 - Surveying & Layout	9,401.00	13,249.00	22,650.00	22,650.00			22,650.00	100.00		
1410.000 - Water Meter		29,352.28	29,352.28	29,352.28			29,352.28	100.00		
1505 - Temp Electric	1,000.00		1,000.00	1,000.00			1,000.00	100.00		
1507 - Temp Water	1,001.00		1,001.00	1,001.00			1,001.00	100.00		
1520 - Field Office & Sheds	5,850.00		5,850.00	5,850.00			5,850.00	100.00		
1560 - Generator Rental	7,200.00		7,200.00	7,200.00			7,200.00	100.00		
1565 - Generator Fuel	1,200.00		1,200.00	1,200.00			1,200.00	100.00		
1580 - Project Sign	500.00		500.00	500.00			500.00	100.00		
1583 - Ice/Water	400.00		400.00	400.00			400.00	100.00		
1585 - Temp Locks	90.00		90.00	90.00			90.00	100.00		
1710 - Daily Cleaning	4,680.00		4,680.00	4,680.00			4,680.00	100.00		
1720 - Dumpster	13,500.00		13,500.00	13,500.00			13,500.00	100.00		
1725 - Field Office Supplies	360.00		360.00	360.00			360.00	100.00		
1730 - Closeout documents	300.00		300.00	300.00			300.00	100.00		
1800 - Punch Out	1,000.00		1,000.00	1,000.00			1,000.00	100.00		
1875 - Final Clean	2,760.00		2,760.00	2,760.00			2,760.00	100.00		
1885 - Photographs	100.00		100.00	100.00			100.00	100.00		

PROGRESS BILLING

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
2010 - Misc. Sitework	10,000.00	-2,343.47	7,656.53	7,656.53			7,656.53	100.00		
2210 - Earthwork	428,127.00	14,822.16	442,949.16	442,949.16			442,949.16	100.00		
2510 - Asphalt Paving	194,989.00		194,989.00	194,989.00			194,989.00	100.00		
2517 - Concrete Sidewalk	34,705.50		34,705.50	34,705.50			34,705.50	100.00		
2530 - Pool Deck Pavers	54,035.00	4,725.00	58,760.00	58,760.00			58,760.00	100.00		
2660 - Water Distribution	68,008.00	2,712.50	70,720.50	70,720.50			70,720.50	100.00		
2720 - Drainage System	158,405.00	7,120.66	165,525.66	165,525.66			165,525.66	100.00		
2725 - Pool Deck Trench Drains		4,240.00	4,240.00	4,240.00			4,240.00	100.00		
2730 - Sanitary Sewer	20,416.00		20,416.00	20,416.00			20,416.00	100.00		
2829 - Dog Park Fencing	30,994.00		30,994.00	30,994.00			30,994.00	100.00		
2832 - Playground Fencing	34,577.00		34,577.00	34,577.00			34,577.00	100.00		
2833 - Aluminum Pool Fencing	42,650.00	1,004.00	43,654.00	43,654.00			43,654.00	100.00		
2836 - Dumpster Gates	4,266.00		4,266.00	4,266.00			4,266.00	100.00		
2838 - Pool Enclosure Gate	1,698.00		1,698.00	1,698.00			1,698.00	100.00		
2850 - Steel Bollards	950.00		950.00	950.00			950.00	100.00		
2868 - Artificial Turf	23,420.00		23,420.00	23,420.00			23,420.00	100.00		
2870 - Playground Equipment	93,254.00	1,470.57	94,724.57	94,724.57			94,724.57	100.00		
2880 - Site Furnishings	24,161.00	-899.53	23,261.47	23,261.47			23,261.47	100.00		
2900 - Landscaping	221,000.00	14,597.00	235,597.00	235,597.00			235,597.00	100.00		
2905.000 - Mulch		16,150.00	16,150.00	16,150.00			16,150.00	100.00		
2910 - Irrigation	68,000.00	10,000.00	78,000.00	78,000.00			78,000.00	100.00		
3000 - Concrete	154,908.50	5,767.00	160,675.50	160,675.50			160,675.50	100.00		
3010 - Site Concrete	32,991.00		32,991.00	32,991.00			32,991.00	100.00		
3345 - Termite Treatment	681.00	235.50	916.50	916.50			916.50	100.00		
3355 - Concrete Banding	22,732.00	-11,972.00	10,760.00	10,760.00			10,760.00	100.00		
3475 - Hollowcore Slabs	39,850.00		39,850.00	39,850.00			39,850.00	100.00		
4210 - Brick Veneer	33,953.00	787.00	34,740.00	34,740.00			34,740.00	100.00		
4221 - CMU Wall	24,904.00		24,904.00	24,904.00			24,904.00	100.00		
4222 - CMU - Honed Face	174,420.00	-27,762.00	146,658.00	146,658.00			146,658.00	100.00		
4225 - Site CMU Wall	36,210.00	-5,250.00	30,960.00	30,960.00			30,960.00	100.00		
4720 - Arch Cast Stone		15,944.32	15,944.32	15,944.32			15,944.32	100.00		
4725 - Site Cast Stone	26,350.50	545.96	26,896.46	26,896.46			26,896.46	100.00		
5100 - Structural Steel	98,500.00		98,500.00	98,500.00			98,500.00	100.00		

PROGRESS BILLING

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
5540 - Metal Stairs	56,000.00		56,000.00	56,000.00			56,000.00	100.00		
5721 - Exterior Handrails	60,265.00	7,888.22	68,153.22	68,153.22			68,153.22	100.00		
5800 - Countertop Supports	14,000.00		14,000.00	14,000.00			14,000.00	100.00		
5810 - Bar Foot Rail	2,280.00		2,280.00	2,280.00			2,280.00	100.00		
6020 - T&G - Exterior	4,505.00	8,478.11	12,983.11	12,983.11			12,983.11	100.00		
6100 - Framing & Carp. Install	62,000.00	13,850.00	75,850.00	75,850.00			75,850.00	100.00		
6101 - Lumber Package	10,821.00	7.33	10,828.33	10,828.33			10,828.33	100.00		
6105 - Misc. Blocking	750.00	92.00	842.00	842.00			842.00	100.00		
6190 - Truss Package	3,894.00	-0.09	3,893.91	3,893.91			3,893.91	100.00		
6400 - Cabinetry	26,290.00	3,845.00	30,135.00	30,135.00			30,135.00	100.00		
6700 - Rough Hardware	750.00	422.32	1,172.32	1,172.32			1,172.32	100.00		
7100 - Waterproofing	12,446.00		12,446.00	12,446.00			12,446.00	100.00		
7120 - Deck Traffic Coating	20,949.00	-3,015.00	17,934.00	17,934.00			17,934.00	100.00		
7200 - Insulation	12,764.00	461.99	13,225.99	13,225.99			13,225.99	100.00		
7500 - Membrane Roofing	28,055.00		28,055.00	28,055.00			28,055.00	100.00		
7610 - Metal Roofing	16,805.00	-1,655.00	15,150.00	15,150.00			15,150.00	100.00		
7620 - Flashing Allowance	1,508.00	-812.00	696.00	696.00			696.00	100.00		
7720 - Gutters	3,289.00	1,325.00	4,614.00	4,614.00			4,614.00	100.00		
7915 - Coping Expansion Joints	2,074.00	-2,074.00								
7920 - Sealants and Caulks	350.00	-325.86	24.14	24.14			24.14	100.00		
8101 - Door Installation	3,370.00	198.00	3,568.00	3,568.00			3,568.00	100.00		
8220 - Fiberglass Doors	8,908.00	-153.45	8,754.55	8,754.55			8,754.55	100.00		
8410 - Storefront System	58,688.00		58,688.00	58,688.00			58,688.00	100.00		
8420 - Storefront - Interior	3,237.00		3,237.00	3,237.00			3,237.00	100.00		
8450 - 50/50 OH Door	39,900.00	7,112.00	47,012.00	47,012.00			47,012.00	100.00		
8710 - Door Hardware	7,509.00	-1,354.00	6,155.00	6,155.00			6,155.00	100.00		
8950 - Turnstile	8,445.00	-257.50	8,187.50	8,187.50			8,187.50	100.00		
9010 - Floor Protection	500.00	-330.52	169.48	169.48			169.48	100.00		
9100 - Stucco	38,850.00		38,850.00	38,850.00			38,850.00	100.00		
9105 - Site Stucco	14,200.00		14,200.00	14,200.00			14,200.00	100.00		
9250 - Drywall & Accoustic	145,203.00	5,184.00	150,387.00	150,387.00			150,387.00	100.00		
9320 - Sign Wall Tile	4,720.00	261.00	4,981.00	4,981.00			4,981.00	100.00		
9437 - Roof Deck Tile	25,845.00		25,845.00	25,845.00			25,845.00	100.00		

PROGRESS BILLING

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
9541 - Flooring Package	18,223.00		18,223.00	18,223.00			18,223.00	100.00		
9542 - Quartz Flooring	8,500.00		8,500.00	8,500.00			8,500.00	100.00		
9900 - Painting	32,649.00	9,588.75	42,237.75	42,237.75			42,237.75	100.00		
9910 - Site Painting	6,493.00	-10.00	6,483.00	6,483.00			6,483.00	100.00		
10165 - Toilet Partitions	13,296.00		13,296.00	13,296.00			13,296.00	100.00		
10430 - Exterior Bldg. Signs	11,806.00	1,233.68	13,039.68	13,039.68			13,039.68	100.00		
10433 - Informational Signage		15,049.15	15,049.15	15,049.15			15,049.15	100.00		
10435 - Main Entry Sign	10,030.00	786.24	10,816.24	10,816.24			10,816.24	100.00		
10522 - Fire Extinguishers	1,050.00	-0.89	1,049.11	1,049.11			1,049.11	100.00		
10525 - Knox Box		604.55	604.55	604.55			604.55	100.00		
10552 - Mail Box		126.33	126.33	126.33			126.33	100.00		
10800 - Bath Accessories	9,694.00		9,694.00	9,694.00			9,694.00	100.00		
12010 - Owner FF&E		87,693.65	87,693.65	87,693.65			87,693.65	100.00		
13152 - Swimming Pool	504,000.00	-8,721.32	495,278.68	495,278.68			495,278.68	100.00		
13300 - Prefab. Shade Structure	29,029.00	-9,179.00	19,850.00	19,850.00			19,850.00	100.00		
13305 - Cantilever Shade Struct.	49,772.00	-23,052.00	26,720.00	26,720.00			26,720.00	100.00		
13650 - Solar Electric Panels	134,222.00		134,222.00	134,222.00			134,222.00	100.00		
13700 - Cistern Tanks	4,790.00	530.00	5,320.00	5,320.00			5,320.00	100.00		
14100 - Elevator	67,000.00		67,000.00	67,000.00			67,000.00	100.00		
15100 - Plumbing	61,793.00	7,446.00	69,239.00	69,239.00			69,239.00	100.00		
15110 - Site Plumbing	1,850.00		1,850.00	1,850.00			1,850.00	100.00		
15700 - HVAC	47,953.00		47,953.00	47,953.00			47,953.00	100.00		
16000 - Electrical	342,000.00	14,015.00	356,015.00	356,015.00			356,015.00	100.00		
16110 - JEA Primary Duct		24,040.00	24,040.00	24,040.00			24,040.00	100.00		
16720 - Security System	10,000.00	319.95	10,319.95	10,319.95			10,319.95	100.00		
17100 - Contractor Contingency	160,000.00	-160,000.00								
17950 - CM Fee	233,127.82	6,753.40	239,881.22	239,881.22			239,881.22	100.00		
Totals:	4,959,822.28	103,237.82	5,063,060.10	5,063,060.10			5,063,060.10	100.00		

2.

Cypress Bluff Community Development District

March 23, 2021

1. Consideration of Requisition Nos. 40 - 41
Series 2019 Acquisition and Construction Parcel E7A Bonds

**Bradley Weeber
District Engineer
England-Thims & Miller, Inc.**

**FORM OF REQUISITION
CYPRESS BLUFF COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2019**

Series 2019 Acquisition and Construction Parcel E7A

The undersigned, a Responsible Officer of the Cypress Bluff Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture between the Issuer and The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of February 1, 2019, as supplemented by that certain First Supplemental Trust Indenture dated as of February 1, 2019 (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **40**

(B) Name of Payee: **Basham & Lucas Design Group, Inc.
7645 Gate Parkway, Suite 101
Jacksonville, FL 32256**

(C) Amount Payable: **\$8,055.00**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): **Professional Consulting Services related to ETown Amenity – Invoice 8367**

(E) Amount, if any, that is to be used for a Deferred Cost:

(F) Fund or Account from which disbursement to be made:
Series 2019 Acquisition and Construction Parcel E7A Account

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive

payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**CYPRESS BLUFF COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

**Bradley L
Weeber**

Digitally signed by Bradley L Weeber
DN: cn=Bradley L Weeber, c=US,
o=ENGLAND THIMS AND MILLER INC.,
ou=A01410D0000017489086D6A0000786E,
email=weeberb@etm-inc.com
Date: 2021.03.15 14:35:33 -04'00'

Consulting Engineer



7645 Gate Parkway Suite 101
Jacksonville, FL 32256
(904) 731-2323

www.bashamlucas.com

Invoice

DATE	INVOICE #
2/24/2021	8367

BILL TO

Cypress Bluff CDD
Mikey White
4310 Pablo Oaks Court
Jacksonville, FL 32224

PROJECT	E Town Amenity 19-02			
CONTRACT SERVICES	CONTRACT	TO DATE	Total %	AMOUNT DUE
Part 1: Amenity Area Architectural Concept	14,200.00	14,200.00	100.00%	0.00
Part 2: Amenity Area Design Development	26,200.00	26,200.00	100.00%	0.00
Part 3: Architectural Construction Documents of the Clubhouse and Pool Equipment Building	49,500.00	47,025.00	100.00%	2,475.00
Part 4: Interior Design Construction Documents	9,800.00	9,800.00	100.00%	0.00
Part 5: Amenity Area Hardscape Construction Documents	17,400.00	17,400.00	100.00%	0.00
Part 6: Amenity Area Site Electrical Engineering	4,800.00	4,800.00	100.00%	0.00
Part 7: Landscape Architectural and Irrigation Design	14,600.00	14,600.00	100.00%	0.00
Part 8: Swimming Pool and Splash Park Engineering Documents (max 7,500 sf pool area)	19,800.00	19,800.00	100.00%	0.00
Part 9: Fine Grading Design of the Pool	4,800.00	4,800.00	100.00%	0.00
Part 10: Exterior Color/Material Selection for Amenity Improvements	6,200.00	620.00	100.00%	5,580.00
Part 11: Amenity Area Signage	3,600.00	3,600.00	100.00%	0.00
Part 12: Color Digital Renderings (Perspective View of the Amenity Area)	3,200.00	3,200.00	100.00%	0.00
Part 12 (b) Color rendering of the Amenity Site Plan	1,800.00	1,800.00	100.00%	0.00
Part 13: Contractor Pre qualification and Bid Process for CDD	2,200.00	2,200.00	100.00%	0.00
Part 14: Hourly at \$100 per hr (not to exceed \$2,500)	2,500.00		0.00%	0.00
Part 15: Shop Drawing Review for the Amenity Area	15,500.00	15,500.00	100.00%	0.00
Part 16: Hourly @ \$100/hr (nte \$15,000)	15,000.00	15,000.00	100.00%	0.00
We appreciate your business, thank you.		TOTAL		\$8,055.00

**FORM OF REQUISITION
CYPRESS BLUFF COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2019**

Series 2019 Acquisition and Construction Parcel E7A

The undersigned, a Responsible Officer of the Cypress Bluff Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture between the Issuer and The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of February 1, 2019, as supplemented by that certain First Supplemental Trust Indenture dated as of February 1, 2019 (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **41**

(B) Name of Payee: **Connelly & Wicker, Inc.
10060 Skinner Lake Drive, Suite 500
Jacksonville, FL 32246**

(C) Amount Payable: **\$180.00**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): **Professional Consulting Services related to ETown Amenity - - Invoice 19010014-23**

(E) Amount, if any, that is to be used for a Deferred Cost:

(F) Fund or Account from which disbursement to be made:
Series 2019 Acquisition and Construction Parcel E7A Account

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive

payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**CYPRESS BLUFF COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

**Bradley L
Weeber** Digitally signed by Bradley L. Weeber
DN: cn=Bradley L. Weeber, c=US,
o=ENGLAND THIMS AND MILLER INC.,
ou=A01410D0000017489086D6A0000786E,
email=weeberb@etm-inc.com
Date: 2021.03.15 14:36:21 -04'00'

Consulting Engineer



Connelly & Wicker Inc.

Planning

Engineering

January 29, 2021

Landscape Architecture

Project No:

19-01-0014

Invoice No:

19010014-23

Cypress Bluff CDD
Attn: David Ray
david@nocatee.com
MWhite@parcgroup.net
245 Nocatee Center
Ponte Vedra, FL 32081

Project 19-01-0014 E-Town Amenity

Professional services for this month include site review for pay app certification and asbuilt follow up.

Professional Services from December 26, 2020 to January 29, 2021

Phase			Total JTD	Previous	Current
C1 Prelim Site Plan & Analysis	8,000.00	100.00	8,000.00	8,000.00	0.00
C2 PUD Verification	4,000.00	100.00	4,000.00	4,000.00	0.00
C3 Engineering Design & Plan Prep	36,000.00	100.00	36,000.00	36,000.00	0.00
C4 Design Coordination	4,000.00	100.00	4,000.00	4,000.00	0.00
C5 Permitting	15,000.00	100.00	15,000.00	15,000.00	0.00
C6 Borrow Pit Design	12,000.00	58.3333	7,000.00	7,000.00	0.00
CA1 Final Cert & Const. Observ.-Hrly	17,000.00	83.9191	14,266.25	14,086.25	180.00
ZCONS G1 Geotech Exploration & Ph 1	6,670.00	100.00	6,670.00	6,670.00	0.00
ZCONS G2 Geotech Exploration & Analysis	9,315.00	100.00	9,315.00	9,315.00	0.00
ZCONS G3 Add. Geotech Exploration	5,060.00	100.00	5,060.00	5,060.00	0.00
ZCONS ENV1 Tortoise Survey & FWC Permitt	4,025.00	0.00	0.00	0.00	0.00
ZCONS ENV2 Gopher Tortoise Relocation	3,737.50	0.00	0.00	0.00	0.00
ZCONS ENV3 Exclusion Fence Coordination	460.00	0.00	0.00	0.00	0.00
ZCONS Subconsultant Expense	828.00	100.00	828.00	828.00	0.00
ZREIM Reimbursable Expense	4,500.00	48.4176	2,178.79	2,178.79	0.00
Total Fee	130,595.50		112,318.04	112,138.04	180.00
Total this Invoice				\$180.00	

	Current	Prior	Total	Received	Due
Billed to Date	180.00	112,138.04	112,318.04	112,138.04	180.00

Authorized by:

Justin Williams, Project Manager

Backup Report

Connelly & Wicker Inc.

As of 1/29/2021

Billing	Date	Employee/	Description	Units	Rate	Amount
Project Number: 19-01-0014 E-Town Amenity						
Phase Number: CA1 CA1 Final Certs & Const.Observ-Hrly						
Labor:						
	1/8/2021	Williams, Justin		.75	240.00	180.00
	Site review, asuilt follow up and pay app cert					
Total				.75		180.00

D.

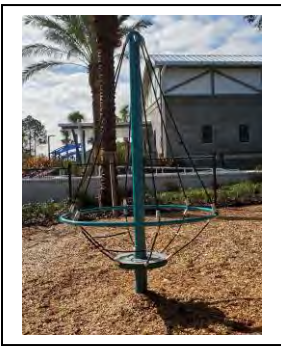


COMMUNITY MANAGER REPORT 3/23/21
SUBMITTED BY MARCY POLLICINO

ReCHARGE UPDATE:

All gym equipment has officially been installed, including all three Echelon mirrors.

The bearings were replaced in the spinner on the playground due to a recall for that part.



The long handle climber on the playground gym was replaced due to a hairline fracture, which did not impact its use. This was cautionary only.



Solar panel inspection passed by the city of Jacksonville and all solar panels are up and running.

Outdoor lights did go down due to a short. This was immediately fixed. The problem was isolated to a light on the pool deck which will be addressed.

VIZpin access did go down due to a power surge (during a storm). This has been fixed and a power surge protector has been installed to prevent this from happening in the future.

Transaction Report:

CHARGED	TRANSACTION	NOTES
14-Jan-21	50	Deposit for 2/20/21 rental for the rooftop patio from 10am-1:30pm.
14-Jan-21	200	Rental fee for the Rooftop Patio rental on 1/16/21. This fee is non-refundable. The rental is for 10am-5:30pm.
5-Feb-21	150	2/7/21 Rooftop Rental from 2-5:30pm.
8-Feb-21	40	Amenity access fob.
8-Feb-21	50	Deposit for 3/'16 rooftop patio rental from 2-5:30pm.
16-Feb-21	50	Rooftop Rental Deposit for 4/10 from 2-5:30pm.
16-Feb-21	40	You are purchasing 1 ticket for Yoga Class on Saturday, March 6, 2021 at 9:00 AM
16-Feb-21	40	You are purchasing 1 ticket for Yoga Class on Saturday, March 6, 2021 at 9:00 AM
19-Feb-21	100	Rental fee for rooftop patio 2/20 10am-1:30pm.
19-Feb-21	0	Purchase 1 ticket of type 8-week session 2/25/21 -4/22/21. March 18 is off. Thursday mornings 9:30-10:15am.
1-Mar-21	40	You are purchasing 1 ticket for Yoga Class on Saturday, March 6, 2021 at 9:00 AM
1-Mar-21	50	Deposit for Rooftop rental on 3/27 from 2-5:30pm. Please note, you must set up and clean up including sweeping crumbs, wiping counters, tables, chairs and taking all trash to the dumpster and replacing the black trash bags in the garbage cans. Thank you so much and enjoy your party!
8-Mar-21	50	Deposit for May 1st pool deck rental from 2-5:30pm. Rental fee will be charged 48 hours prior to the event. Thank you!
8-Mar-21	50	Deposit for 4/25 pool deck rental from 2-5:30pm. Thank you!

EVENTS UPDATE:**Food Truck Friday**

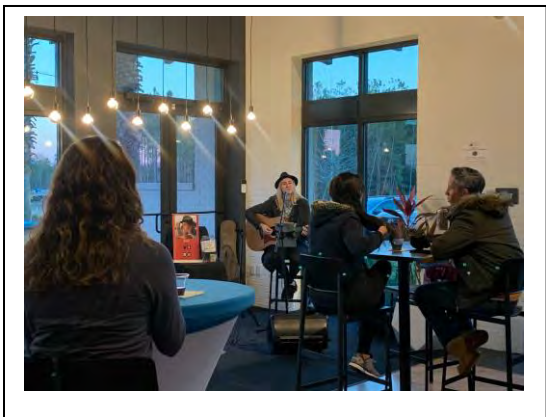
This event was held at the HUB. 60 residents came and enjoyed music by Erik Lundgren. Piccola Cuccina food truck was on site offering award winning Italian fare.





Wind Down Wednesday (February)

This event was held at the HUB. Roughly 45 residents came through to purchase food from Hibashi Party and/or stay to listen to the soulful tunes by Kyra Livingston.



Food Truck Friday

This event was held at the HUB. 20 residents came and enjoyed music by the Willow Sisters and food from Balu's Surf Shop. Another 20+ picked up food to go. The evening was rainy, dark, and very dreary which may have kept residents home.



Wind Down Wednesday (March)

This event was held at ReCHARGE on the Rooftop Patio. 25-30 residents participated (ate dinner and listened to the music). More residents came and picked up food to go. 904 Burgers was on site as well as a musical performance by Dylan Gerard. It was a chilly night, however all that came enjoyed themselves!





Mary Time Music Free Fun Day

This event was held on the yoga lawn at ReCHARGE. Five kids participated. Mary sang songs and had the kids following directions all while having fun! This event was set up to see if a paid class could be viable. Unfortunately, it is not at this time. However, we will revisit this program in the future.



Soccer Shots Free Fun Day

This event was held on the lawn at ReCHARGE. 10 kids participated ages 2-5 years old. Soccer Shots teaches basic soccer fundamentals to young children. All had a great time, and we hope to run a spring session.



Davitte Cogen

So fun! Who do we contact about more classes?

Like · Reply · 14h



Angie Armstrong

It was so fun and to cute!! I hope to hear from them soon about signing up!! 🥳⚽️🥳⚽️🥳

Like · Reply · 14h



Robin Odvina

My daughter enjoyed it a lot! I emailed info.northflorida@soccershots.org for more info!

Like · Reply · 2h

...



Family Movie Night

Movie night was held on the event lawn at ReCHARGE. 40-45 residents braved the chilly evening for a night out! Plus, others picked up food from German Street Food Truck for dinner. Kids had a blast with the movie night experience!



March Events: On deck: Food Truck Friday w/ Adult Comedy/Magic Show

April Events: Easter Bunny and Magic Show, Wind Down Wednesday Mixology Class, Food Truck Friday

ACTION ITEMS:

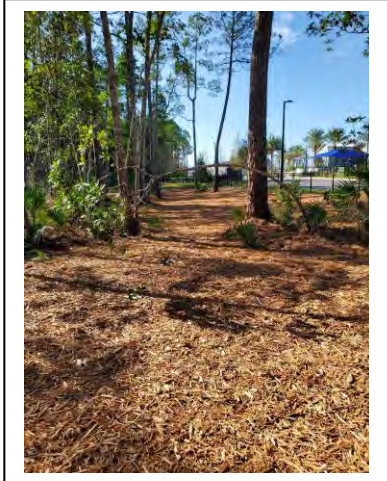
No action items at this time.

LANDSCAPE REPORT:

1. The grass along the preserve line in eTown is in the process of being sprayed for weeds.
2. This has been a hard year for ryegrass due to the cold temps. The roundabouts were hit with ryegrass and trimmed down to 2 inches.
3. The Crepe Myrtle trees are in the process of being trimmed.
4. The large dog park had quite a bit of water in it. Sun State checked it out and determined the water line was running too much water. They have reduced the output.
5. Plants were fertilized on property.
6. Working on taking care of tire tracks left by construction such as this:



7. A tree in the dog park was removed:



8. Three holes were found on property that I had filled:



AT&T box along eTown Parkway near Marconi.



Small hole on the event lawn.



Hole at base of streetlight in the ReCHARGE parking lot.

SIXTH ORDER OF BUSINESS

A.

Cypress Bluff

Community Development District

Unaudited Financial Reporting
February 28, 2021



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2-3	<u>General Fund Income Statement</u>
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7	<u>Capital Projects Income Statement</u>
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10	<u>Long Term Debt Report</u>
11	<u>Assessment Receipt Schedule</u>

Cypress Bluff
Community Development District
Combined Balance Sheet
February 28, 2021

Governmental Fund Types

	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Totals (Memorandum Only)</u>
Assets:				
Cash	\$929,582	---	---	\$929,582
Due from Developer	\$19,090	---	---	\$19,090
Investments:				
Series 2019				
Reserve	---	\$365,840	---	\$365,840
Revenue	---	\$533,527	---	\$533,527
Prepayment	---	\$2,606	---	\$2,606
Acquisition & Construction- Parcel E5	---	---	\$609	\$609
Acquisition & Construction- Sold Parcels	---	---	\$25,778	\$25,778
Acquisition & Construction	---	---	\$4,001	\$4,001
Due from General Fund	---	\$127,885	---	\$127,885
Series 2020				
Reserve	---	\$247,307	---	\$247,307
Revenue	---	\$249,291	---	\$249,291
Acquisition & Construction- Parcel E7C	---	---	\$331	\$331
Acquisition & Construction- Sold Parcels	---	---	\$11	\$11
Cost of Issuance	---	---	\$3,832	\$3,832
Due from General Fund	---	\$122,294	---	\$122,294
Series 2020A				
Reserve	---	\$212,452	---	\$212,452
Revenue	---	\$165,359	---	\$165,359
Acquisition & Construction	---	---	\$2,917,179	\$2,917,179
Cost of Issuance	---	---	\$9,423	\$9,423
Due from General Fund	---	\$187,665	---	\$187,665
Due from Debt Service	\$14,543	---	---	\$14,543
Due from Other	\$48	---	---	\$48
Investment-SBA	\$350,337	---	---	\$350,337
Prepaid Expenses	\$7,072	---	---	\$7,072
Total Assets	<u>\$1,320,672</u>	<u>\$2,214,227</u>	<u>\$2,961,164</u>	<u>\$6,496,063</u>
Liabilities:				
Accounts Payable	\$764	---	---	\$764
Due to Debt Service SE 2019	\$127,885	---	---	\$127,885
Due to Debt Service SE 2020	\$122,294	---	---	\$122,294
Due to Debt Service SE 2020A	\$187,665	---	---	\$187,665
Due to General Fund	---	\$14,543	---	\$14,543
Due to GMS/Assmt Billing Fee	\$8,570	---	---	\$8,570
Due to Other	\$7,897	---	---	\$7,897
Fund Balances:				
Restricted for Debt Service	---	\$2,199,683	---	\$2,199,683
Unassigned	\$865,597	---	\$2,961,164	\$3,826,761
Total Liabilities and Fund Equity	<u>\$1,320,672</u>	<u>\$2,214,227</u>	<u>\$2,961,164</u>	<u>\$6,496,063</u>

Cypress Bluff
Community Development District
Statement of Revenues & Expenditures
For The Period Ending February 28, 2021

Description	PRORATED		ACTUAL	VARIANCE
	ADOPTED BUDGET	BUDGET THRU 2/28/21		

Revenues:

Assessments - Direct	\$538,956	\$422,842	\$422,842	\$0
Assessments - Tax Collector	\$244,550	\$227,591	\$227,591	\$0
Interest-SBA	\$0	\$0	\$296	\$296
Other Revenues	\$0	\$0	\$423	\$423

Total Revenues	\$783,506	\$650,433	\$651,152	\$720
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Expenditures

Administrative

Supervisor Fees	\$12,000	\$5,000	\$2,800	\$2,200
FICA Expense	\$918	\$383	\$122	\$260
Engineering	\$3,000	\$1,250	\$1,452	(\$202)
Arbitrage	\$800	\$333	\$0	\$333
Dissemination Agent	\$4,000	\$1,667	\$1,667	\$0
Attorney	\$30,000	\$12,500	\$3,960	\$8,540
Annual Audit	\$8,000	\$3,333	\$0	\$3,333
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Trustee Fees	\$15,000	\$6,250	\$0	\$6,250
Management Fees	\$45,000	\$18,750	\$18,750	\$0
Information Technology	\$2,000	\$833	\$1,250	(\$417)
Telephone	\$5,000	\$2,083	\$28	\$2,055
Postage	\$500	\$208	\$501	(\$292)
Printing & Binding	\$6,000	\$2,500	\$1,092	\$1,408
Insurance	\$5,000	\$5,000	\$5,381	(\$381)
Legal Advertising	\$5,000	\$2,083	\$1,626	\$457
Other Current Charges	\$5,250	\$2,188	\$227	\$1,961
Office Supplies	\$600	\$250	\$142	\$108
Dues, Licenses & Subscriptions	\$325	\$135	\$175	(\$40)
Website design/compliance	\$1,000	\$417	\$0	\$417

Total Administrative	\$154,393	\$70,164	\$44,172	\$25,991
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Grounds Maintenance

Pond Maintenance (Water Quality)	\$15,000	\$6,250	\$0	\$6,250
Landscape Maintenance	\$315,000	\$131,250	\$111,145	\$20,105
Landscape Contingency	\$20,000	\$8,333	\$1,744	\$6,589
Pump Maintenance	\$3,550	\$1,479	\$0	\$1,479
Reclaimed Water	\$20,000	\$8,333	\$15,071	(\$6,738)
Irrigation Repairs	\$4,000	\$1,667	\$409	\$1,257
Landscape Reserves	\$10,000	\$4,167	\$0	\$4,167
Other Repairs and Maintenance	\$6,000	\$2,500	\$0	\$2,500

Total Grounds Maintenance	\$393,550	\$163,979	\$128,370	\$35,610
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Cypress Bluff
Community Development District
Statement of Revenues & Expenditures
For The Period Ending February 28, 2021

Description	ADOPTED	PRORATED	ACTUAL	VARIANCE
	BUDGET	BUDGET THRU 2/28/21	THRU 2/28/21	
<u>Amenity</u>				
Insurance	\$12,500	\$12,500	\$23,416	(\$10,916)
Field Service Operations	\$35,000	\$14,583	\$24,091	(\$9,508)
Lifestyle Operations	\$40,000	\$16,667	\$8,100	\$8,566
Pool Maintenance	\$20,000	\$8,333	\$2,594	\$5,739
Pool Chemicals	\$12,000	\$5,000	\$0	\$5,000
Interim Facility Staffing	\$30,000	\$12,500	\$2,224	\$10,276
Janitorial Services	\$28,000	\$11,667	\$3,044	\$8,622
Refuse	\$4,200	\$1,750	\$671	\$1,079
Security and Gate Maintenance	\$4,500	\$1,875	\$180	\$1,695
Facility Maintenance	\$8,000	\$3,333	\$2,224	\$1,110
Elevator Maintenance	\$6,000	\$2,500	\$0	\$2,500
Cable and Utilities	\$5,500	\$2,292	\$2,896	(\$604)
Licenses and Permits	\$1,475	\$615	\$0	\$615
Repairs & Maintenance	\$5,000	\$2,083	\$2,655	(\$571)
Special Events	\$3,000	\$3,000	\$4,304	(\$1,304)
Holiday Decorations	\$1,500	\$625	\$0	\$625
Fitness Center R&M	\$5,000	\$2,083	\$2,337	(\$254)
Reserve for Amenities	\$10,000	\$4,167	\$6,022	(\$1,855)
Other Current Charges	\$3,000	\$1,250	\$0	\$1,250
Total Amenity	\$234,675	\$106,823	\$84,760	\$22,063
Total Expenditures	\$782,618	\$340,966	\$257,301	\$83,664
Excess Revenues/Expenses	\$888		\$393,851	
Fund Balance - Beginning	\$0		\$471,746	
Fund Balance - Ending	\$888		\$865,597	

Cypress Bluff
Community Development District
2019 Debt Service Fund
Statement of Revenues & Expenditures
For The Period Ending February 28, 2021

Description	ADOPTED BUDGET	PRORATED BUDGET THRU 2/28/21	ACTUAL THRU 2/28/21	VARIANCE
<u>Revenues</u>				
Special Assessments- Direct	\$383,150	\$316,223	\$316,223	\$0
Special Assessments- Tax Collector	\$346,205	\$322,042	\$322,042	\$0
Interest Income	\$2,000	\$833	\$31	(\$802)
Total Revenues	\$731,355	\$639,098	\$638,296	(\$802)
<u>Expenditures</u>				
<u>Series 2019</u>				
Interest-11/1	\$265,917	\$265,917	\$265,917	\$0
Special Call 11/1	\$0	\$0	\$15,000	(\$15,000)
Interest 2/1	\$0	\$0	\$240	(\$240)
Special Call 2/1	\$0	\$0	\$20,000	(\$20,000)
Principal-5/1	\$195,000	\$0	\$0	\$0
Interest-5/1	\$265,917	\$0	\$0	\$0
Total Expenditures	\$726,834	\$265,917	\$301,157	(\$35,240)
Excess Revenues (Expenditures)	\$4,521		\$337,139	
Fund Balance - Beginning	\$274,991		\$678,176	
Fund Balance - Ending	\$279,512		\$1,015,315	

Cypress Bluff
Community Development District
2020 Debt Service Fund
Statement of Revenues & Expenditures
For The Period Ending February 28, 2021

Description	ADOPTED BUDGET	PRORATED BUDGET THRU 2/28/21	ACTUAL THRU 2/28/21	VARIANCE
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Revenues

Special Assessments- Direct	\$489,176	\$366,882	\$366,882	\$0
Special Assessments- Tax Collector	\$5,425	\$4,700	\$4,700	\$0
Interest Income	\$600	\$250	\$19	(\$231)
Total Revenues	\$495,201	\$371,832	\$371,601	(\$231)

Expenditures

Series 2020

Interest-11/1	\$204,601	\$204,601	\$204,601	\$0
Principal 11/1	\$290,000	\$290,000	\$290,000	\$0
Interest-5/1	\$182,244	\$0	\$0	\$0

Total Expenditures	\$676,845	\$494,601	\$494,601	\$0
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Other Sources/(Uses)

Bond Proceeds	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	(\$19)	\$19

Total Other	\$0	\$0	(\$19)	\$19
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Excess Revenues (Expenditures)	(\$181,644)	(\$123,019)		
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Fund Balance - Beginning	\$0	\$741,911		
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Fund Balance - Ending	(\$181,644)	\$618,892		
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Cypress Bluff
Community Development District
2020A Debt Service Fund (Del Webb)
Statement of Revenues & Expenditures
For The Period Ending February 28, 2021

Description	ADOPTED BUDGET	PRORATED BUDGET THRU 2/28/21	ACTUAL THRU 2/28/21	VARIANCE
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Revenues

Special Assessments- Direct	\$272,097	\$204,073	\$204,073	\$0
Special Assessments- Tax Collector	\$152,783	\$148,951	\$148,951	\$0
Interest Income	\$0	\$0	\$12	\$12
Total Revenues	\$424,880	\$353,024	\$353,036	\$12

Expenditures

Series 2020A

Interest-11/1	\$0	\$0	\$37,823	(\$37,823)
Principal-5/1	\$150,000	\$0	\$0	\$0
Interest-5/1	\$136,164	\$0	\$0	\$0
Total Expenditures	\$286,164	\$0	\$37,823	(\$37,823)

Other Sources/(Uses)

Bond Proceeds	\$0	\$0	\$0	\$0
Total Other	\$0	\$0	\$0	\$0

Excess Revenues (Expenditures)	\$138,716	\$315,213
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Fund Balance - Beginning	\$0	\$250,263
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Fund Balance - Ending	\$138,716	\$565,476
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Cypress Bluff
Community Development District
Capital Projects Fund
Statement of Revenues & Expenditures
For The Period Ending February 28, 2021

	Series 2019	Series 2020	Series 2020A
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Revenues:

Interest	\$ 78	\$ 195	\$ 230
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Total Revenues	\$ 78	\$ 195	\$ 230
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Expenditures

Capital Outlay	\$ 1,826,135	\$ 3,164,628	\$ 2,369,865
Cost of Issuance	\$ -	\$ 1,000	\$ -
Underwriters Discount	\$ -	\$ -	\$ -

Total Expenditures	\$ 1,826,135	\$ 3,165,628	\$ 2,369,865
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Other Sources/(Uses)

Bond Proceeds	\$ -	\$ -	\$ -
Transfer In	\$ -	\$ 19	\$ -

Total Other	\$0	\$19	\$0
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Excess Revenues (Expenditures)	\$ (1,826,057)	(\$3,165,414)	(\$2,369,635)
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Fund Balance - Beginning	\$ 1,856,445	\$ 3,169,588	\$ 5,296,238
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Fund Balance - Ending	\$ 30,388	\$ 4,174	\$ 2,926,603
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Cypress Bluff
Community Development District
General Fund
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
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Revenues:

Operations & Maintenance Assessments	\$6,750	\$208,800	\$266,778	\$123,022	\$45,082	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$650,433
Interest-SBA	\$88	\$64	\$53	\$51	\$40	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$296
Other Revenues	\$0	\$0	\$0	\$290	\$133	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$423

Total Revenues

	\$6,838	\$208,864	\$266,831	\$123,364	\$45,255	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$651,152
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Expenditures:

Administrative

Supervisor Fees	\$0	\$800	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,800
FICA Expense	\$0	\$31	\$46	\$0	\$46	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$122
Engineering	\$275	\$469	\$0	\$708	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,452
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination Agent	\$333	\$333	\$333	\$333	\$333	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,667
Attorney	\$3,960	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,960
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,750
Information Technology	\$250	\$250	\$250	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,250
Telephone	\$0	\$0	\$7	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28
Postage	\$75	\$33	\$336	\$9	\$48	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$501
Printing & Binding	\$200	\$286	\$250	\$57	\$299	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,092
Insurance	\$5,381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,381
Legal Advertising	\$759	\$0	\$566	\$151	\$151	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,626
Other Current Charges	\$18	\$62	\$47	\$50	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$227
Office Supplies	\$28	\$19	\$18	\$58	\$18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142
Dues, Licenses & Subscriptions	\$0	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Website design/compliance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Administrative

	\$20,029	\$6,208	\$6,603	\$5,387	\$5,946	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,172
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Grounds Maintenance

Pond Maintenance (Water Quality)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscape Maintenance	\$20,237	\$20,237	\$23,557	\$23,557	\$23,557	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,145
Landscape Contingency	\$0	\$0	\$0	\$1,744	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,744
Pump Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reclaimed Water	\$470	\$861	\$5,262	\$4,618	\$3,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,071
Irrigation Repairs	\$0	\$0	\$0	\$409	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$409

Cypress Bluff
Community Development District
General Fund
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Landscape Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Repairs and Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Grounds Maintenance	\$20,707	\$21,098	\$28,819	\$30,328	\$27,417	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$128,370
<u>Amenity</u>													
Insurance	\$0	\$0	\$0	\$23,416	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,416
Field Service Operations	\$0	\$0	\$8,030	\$8,030	\$8,030	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,091
Lifestyle Operations	\$878	\$1,502	\$2,732	\$1,877	\$1,112	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,100
Pool Maintenance	\$0	\$0	\$865	\$865	\$865	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,594
Pool Chemicals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interim Facility Staffing	\$0	\$0	\$741	\$741	\$741	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,224
Janitorial Services	\$0	\$190	\$1,055	\$935	\$865	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,044
Refuse	\$0	\$380	\$190	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$671
Security and Gate Maintenance	\$0	\$0	\$0	\$180	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$180
Facility Maintenance	\$0	\$0	\$741	\$741	\$741	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,224
Elevator Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cable and Utilities	\$0	\$463	\$356	\$1,505	\$573	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,896
Licenses and Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & Maintenance	\$0	\$0	\$146	\$2,354	\$155	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,655
Special Events	\$425	\$988	\$1,897	\$670	\$325	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,304
Holiday Decorations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fitness Center R&M	\$0	\$0	\$0	\$2,337	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,337
Reserve for Amenities	\$2,438	\$0	\$0	\$1,792	\$1,792	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,022
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Amenity	\$3,741	\$3,523	\$16,753	\$45,543	\$15,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,760
Total Expenditures	\$44,476	\$30,829	\$52,176	\$81,258	\$48,563	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$257,301
Excess Revenues (Expenditures)	(\$37,638)	\$178,036	\$214,656	\$42,106	(\$3,307)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$393,851

Cypress Bluff
Community Development District
Long Term Debt Report

Series 2019 Special Assessment Bonds	
Interest Rate:	3.75-5.1%
Maturity Date:	5/1/2048
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$365,840.00
Reserve Fund Balance:	\$365,840.00
Bonds outstanding - 9/30/2018	\$11,565,000
Mandatory Principal- 5/1/2019	(\$330,000)
Mandatory Principal- 5/1/2020	(\$195,000)
Special Call-11/1/2020	(\$15,000)
Special Call-2/1/2021	(\$20,000)
Current Bonds Outstanding	\$11,005,000

Series 2020 Special Assessment Bonds	
Interest Rate:	3.9-5.2%
Maturity Date:	11/1/2049
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$247,300.43
Reserve Fund Balance:	\$247,306.69
Bonds outstanding - 4/15/2020	\$7,705,000
Mandatory Principal- 11/1/2020	(\$290,000)
Current Bonds Outstanding	\$7,415,000

Series 2020A Special Assessment Bonds (Del Webb)	
Interest Rate:	2.7-3.8%
Maturity Date:	5/1/2050
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$212,440.00
Reserve Fund Balance:	\$212,451.92
Bonds outstanding - 9/11/2020	\$7,675,000
Current Bonds Outstanding	\$7,675,000

CYPRESS BLUFF COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2021 Assessment Receipts

ASSESSED TO	ASSESSED					
	# UNITS ASSESSED	SERIES 2019 DEBT NET	SERIES 2020 DEBT NET	SERIES 2020A DEBT NET	O&M NET	TOTAL NET ASMTS
EASTLAND TIMBER LLC	360		201,491.10		79,156.13	280,647.23
DRP CND ICI LLC	75	58,108.69			37,500.00	95,608.69
TOLL SOUTHEAST LP COMPANY INC.	358	110,793.90	166,617.63		179,000.00	456,411.53
PULTE HOME CORPORATION	324	56,966.56	64,495.00	272,097.00	105,300.00	498,858.56
ES-HOLDINGS ICI	70	54,234.77			35,000.00	89,234.77
PROVIDENCE CONSTRUCTION COMPANY	206	103,046.07	56,572.51		103,000.00	262,618.58
NET ASSESSMENTS BULK LANDS	1,393	383,149.99	489,176.24	272,097.00	538,956.13	1,683,379.36
DAVID WEEKLEY HOMES	191	143,334.30	4,649.79	-	95,500.00	243,484.09
PULTE HOME CORPORATION	142	53,593.86	-	112,955.68	46,475.00	213,024.54
TOLL SOUTHEAST LP COMPANY INC.	104	80,577.12	-	-	52,000.00	132,577.12
RESIDENTS	118	68,699.81	774.97	39,827.34	50,575.00	159,877.11
NET ASSESSMENTS PLATTED	555	346,205.10	5,424.76	152,783.02	244,550.00	748,962.87
TOTAL DISTRICT	1,948	729,355.09	494,601.00	424,880.02	783,506.12	2,432,342.22

(1) Bulk land owners are on a payment plan. Installments due 50% due 12/1, 25% due 2/1, and 25% due 5/1.

Platted lots are due 11/30/20 with 4% early payment discount or full amount by 3/31/21

ASSESSED TO	RECEIPTS					
	BALANCE DUE (DISCOUNTS NOT TAKEN)	SERIES 2019 DEBT PAID	SERIES 2020 DEBT PAID	SERIES 2020A DEBT PAID	O&M PAID	TOTAL ASMTS PAID
EASTLAND TIMBER LLC	70,161.81	-	151,118.33		59,367.09	210,485.42
DRP CND ICI LLC	-	58,108.69			37,500.00	95,608.69
TOLL SOUTHEAST LP COMPANY INC.	112,828.10	83,870.20	124,963.23		134,750.00	343,583.43
PULTE HOME CORPORATION	124,714.64	42,724.92	48,371.25	204,072.75	78,975.00	374,143.92
ES-HOLDINGS ICI	-	54,234.77			35,000.00	89,234.77
PROVIDENCE CONSTRUCTION COMPANY	65,654.64	77,284.55	42,429.39		77,250.00	196,963.94
NET ASSESSMENTS BULK LANDS	373,359.19	316,223.13	366,882.20	204,072.75	422,842.09	1,310,020.17
DAVID WEEKLEY HOMES	(2,632.26)	144,883.86	4,700.06		96,532.43	246,116.35
PULTE HOME CORPORATION	(4,605.76)	54,752.65	-	115,397.97	47,479.68	217,630.30
TOLL SOUTHEAST LP COMPANY INC.	-	80,577.12	-		52,000.00	132,577.12
RESIDENTS	52,916.74	41,828.39	-	33,553.44	31,578.54	106,960.37
NET ASSESSMENTS PLATTED	45,678.72	322,042.02	4,700.06	148,951.41	227,590.65	703,284.14
TOTAL DISTRICT	419,037.91	638,265.15	371,582.26	353,024.16	650,432.74	2,013,304.31

DIRECT BILL % COLLECTED	83%	86%	481%	78%	78%
--------------------------------	------------	------------	-------------	------------	------------

B.

1.

Cypress Bluff

Community Development District

Check Run Summary January 31, 2021

Fund	Date	Check No.	Amount
Payroll			
		Subtotal	\$ -
General Fund			
	1/8/21	229-236	\$ 7,434.02
	1/15/21	237-245	\$ 45,158.28
	1/25/21	246-251	\$ 26,109.40
		Subtotal	\$ 78,701.70
Total			\$ 78,701.70

CHECK		VEND#INVOICE.....		...EXPENSED TO...		VENDOR NAME		STATUS	AMOUNTCHECK.....	
DATE			DATE	INVOICE	YRMO	DPT ACCT#	SUB	SUBCLASS			AMOUNT	#
1/08/21	00042		12/24/20	38339	202101	320-57200-46700			*	180.00		
				QTR 1 MONITORING FIRE ALA								
								DYNAMIC SECURITY PROFESSIONALS, INC.			180.00	000229
1/08/21	00006		12/02/20	196410	202011	310-51300-31100			*	469.00		
				NOV PROFESSIONAL SERVICES								
								ENGLAND, THIMS & MILLER, INC.			469.00	000230
1/08/21	00041		12/23/20	12232020	202101	320-57200-49400			*	200.00		
				SPECIAL EVENT 1/16/21								
								ERIK LUNDGREN			200.00	000231
1/08/21	00018		12/22/20	29972558	202012	320-57200-46000			*	145.53		
				SINGLE SIDE SIGNS								
								FAST SIGNS #171701			145.53	000232
1/08/21	00005		1/01/21	41	202101	310-51300-34000			*	3,750.00		
				JAN MANAGEMENT FEES								
			1/01/21	41	202101	310-51300-35200			*	250.00		
				JAN INFORM TECHNOLOGY								
			1/01/21	41	202101	310-51300-31300			*	333.33		
				JAN DISSEMINATION SERVICE								
			1/01/21	41	202101	310-51300-51000			*	.51		
				OFFICE SUPPLIES								
			1/01/21	41	202101	310-51300-42000			*	8.50		
				POSTAGE								
			1/01/21	41	202101	310-51300-42500			*	57.00		
				COPIES								
			1/01/21	41	202101	310-51300-41000			*	21.27		
				TELEPHONE								
								GOVERNMENTAL MANAGEMENT SERVICES			4,420.61	000233
1/08/21	00002		12/28/20	20-07688	202012	310-51300-48000			*	62.75		
				NOTICE OF RULE DEVELOPMEN								
								JACKSONVILLE DAILY RECORD			62.75	000234
1/08/21	00002		12/29/20	20-07703	202012	310-51300-48000			*	336.13		
				NOTICE OF RULEMAKING								
								JACKSONVILLE DAILY RECORD			336.13	000235
1/08/21	00015		12/31/20	12312020	202012	320-57200-34000			*	1,620.00		
				DEC LIFESTYLE COORDINATOR								
								MARY GRACE BISHOP			1,620.00	000236
1/15/21	00043		1/12/21	01122021	202101	300-15500-10000			*	200.00		
				EVENT 02/12/2021								
								BRITTANY ROGERS			200.00	000237

CYBL -CYPRESS BLUF' OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
1/15/21	00001	1/08/21 12650	202101 300-15500-10000	INSURANCE ADDD PROPERTY	*	23,416.00	
				EGIS INSURANCE ADVISORS LLC			23,416.00 000238
1/15/21	00007	8/31/20 116950	202010 310-51300-31500	JULY GENERAL COUNSEL	*	1,707.50	
				HOPPING GREEN & SAMS			1,707.50 000239
1/15/21	00044	1/12/21 01122021	202101 300-15500-10000	EVENT 02/03/2021	*	150.00	
				KYRA LIVINGSTION			150.00 000240
1/15/21	00046	12/09/20 12092020	202012 300-20700-10200	ASSESSMENT EXCESS REFUND	*	59.21	
				SPAULDING MARY HELEN			59.21 000241
1/15/21	00012	1/01/21 1122	202101 320-57200-46100	JAN LANDSCAPE MANAGEMENT	*	3,320.00	
		1/01/21 1122B	202012 320-57200-46100	DEC LANDSCAPE MANAGEMENT	*	3,320.00	
				SUN STATE NURSERY			6,640.00 000242
1/15/21	00045	1/11/21 01112021	202101 320-57200-49400	EVENT: ETONW POLAR PLUNGE	*	149.94	
				THE FRIED EGG			149.94 000243
1/15/21	00037	1/04/21 378177	202101 320-57200-45000	JAN AMENITY MANAGER	*	8,030.42	
		1/04/21 378177	202101 320-57200-45100	JAN FACILITY ATTENDANT	*	741.27	
		1/04/21 378177	202101 320-57200-46800	JAN POOL MAINTENANCE	*	864.81	
		1/04/21 378177	202101 320-57200-46200	JAN JANITORIAL	*	864.81	
		1/04/21 378177	202101 320-57200-34000	JAN LIFESTYLE	*	1,112.00	
		1/04/21 378177	202101 320-57200-46600	JAN MAINENANCE	*	741.27	
				VESTA PROPERTY SERVICES, INC.			12,354.58 000244
1/15/21	00028	12/01/20 471888	202012 320-57200-46300	DEC REFUSE	*	190.13	
		12/31/20 473617	202101 320-57200-46300	JAN REFUSE	*	190.45	
		1/01/21 475463	202101 300-20200-10100	FEB REFUSE	*	100.47	
				WASTE PRO			481.05 000245

CYBL -CYPRESS BLUF' OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/25/21	00018	1/13/21 29972682	202101 320-57200-46000	SIGNS	*	433.72	
				FAST SIGNS #171701			433.72 000246
1/25/21	00005	1/20/20 01202020	202012 300-20700-10100	DEC 2020 ASSMT COLLECTFEE	*	9,755.18	
				GOVERNMENTAL MANAGEMENT SERVICES			9,755.18 000247
1/25/21	00002	1/18/21 21-00338	202101 310-51300-48000	NOTIC OF REG MEET 1/26/21	*	150.50	
				JACKSONVILLE DAILY RECORD			150.50 000248
1/25/21	00012	1/01/21 1088	202101 320-57200-46100	JAN LANDSCAPE MAINTENANCE	*	11,120.00	
		1/01/21 1088	202101 320-57200-46100	JAN BAHIROADSIDE SERVICES	*	3,090.00	
				SUN STATE NURSERY			14,210.00 000249
1/25/21	00012	1/18/21 4810	202101 320-57200-46100	DEAD TREE REMOVAL	*	1,500.00	
				SUN STATE NURSERY			1,500.00 000250
1/25/21	00045	1/11/21 01112021	202101 320-57200-49400	ETOWN POLAR PLUNGE ADDTL	*	60.00	
				THE FRIED EGG			60.00 000251
						TOTAL FOR BANK A	78,701.70
						TOTAL FOR REGISTER	78,701.70

CYBL -CYPRESS BLUF' OKUZMUK

Dynamic Security Professionals, Inc.

P.O. Box 23861
Jacksonville, FL 32241
EF0001108

Invoice

Date	Invoice #
12/24/2020	38339

Bill To
Cypress Bluff CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Location
ETown Amenity Center 10571 ETown Parkway Jacksonville, Florida 32256

			P.O. No.	Terms
				Due on receipt
Item	Quantity	Description	Rate	Amount
Quarterly Monitor...	3	Quarterly Monitoring of Fire Alarm System Via Starlink Cellular for 1st Quarter	60.00	180.00T
Tax Exempt Cert.				
Thank you for your business.			Sales Tax (7.5%) \$13.50	
			Total \$193.50	
			Payments/Credits \$0.00	
			Customer Total Balance \$193.50	



Jim Perry
Cypress Bluff Community Development District c/o
Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, FL 32092

December 2, 2020
Project No: 13102.26002
Invoice No: 0196410

Project 13102.26002 Cypress Bluff CDD-District Engineer (WA#3)
Services this month include:

1. Meeting attendance
2. Preparing requisitions
3. Review and Sign Documents
4. Administrative Support

-Brad W.

Professional Services rendered through November 30, 2020

Professional Personnel

		Hours	Rate	Amount
Senior Engineer				
Weeber, Bradley	10/31/2020	1.00	194.00	194.00
Weeber, Bradley	11/21/2020	1.00	194.00	194.00
Administrative Support				
Blair, Shelley	11/14/2020	1.00	81.00	81.00
Totals		3.00		469.00
Total Labor				469.00

Invoice Total this Period **\$469.00**

6 @
1.810.573.811

England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32258 • Tel 904-642-9900 • Fax 904-646-9465
CA-00002584 LC-0000318

MaryGrace LaMendola

Check Needed - Cypress Bluff - Erik Lundgren -
December 23, 2020 at 8:19 AM
Oksana Kuzmuk
eTown Community Manager

Good morning - Attached please find a W-9 for Erik Lundgren who will be playing at an event we are having on January 16, 2021.
Please send a check for \$200 to me so that I can present this to him on the day of the event. Thank you.

Mail to:

C/O Mary Grace Bishop
238 Garden Wood Dr.
Ponte Vedra, FL 32081

RECEIVED

DEC 23 2020

Mary Grace Bishop

eTown Lifestyle Director

MaryGrace@etownjax.com

Cypress Bluff Community Development District



etownjax.com

904-503-0964



41 (A)
1,320,572.194

Send to
Mary



Erik Lundgren
W-9.pdf



More than fast. More than signs.™

FASTSIGNS#171701

8535-7 Baymeadows Rd.

Jacksonville, FL 32256

Phone 904-443-7446

Fax 904-443-6228

Email: sales@fsonbaymeadows.com

RECEIVED

DEC 22 2020

Invoice:

Invoice Date:

Page 1 of 1

299 72558

Salesperson: sales@fsonbaymeadows.com

Customer: Cypress Bluff Community Development

ph: (904) 503-0964

Contact: MaryGrace LaMendola

Customer: 14894

Description: Food Truck Signs

Sales Person: Kimberly Brown

Clerk: Kimberly Brown

Email: marygrace@etownjax.com

	Product	Qty	Sides	H x W	Unit Cost	Item Total
1	SS COROPLAST 18X24	6	1	18 x 24	\$24.26	\$145.53
	Color: 4/0					
	Description: Single Sided Coroplast Sign with Wire Stakes					
	Text: 1- FOOD TRUCKS (Left Arrow)					
	1 - FOOD TRUCKS (Right Arrow)					
	4 - FOOD TRUCKS TONIGHT					

18 @

1.320.572.460

Tax exempt
form

Other Payments:

Shipping Notes:

Form of Payment / Amount / Initials

Notes:

Line Item Total:	\$145.53
Subtotal:	\$145.53
Taxes:	\$10.19
Total:	\$155.72
Total Payments:	\$0.00
Balance Due:	\$155.72

Payment due within 30 days of pick-up.

ATTN: MaryGrace LaMendola

Cypress Bluff Community Development

475 W. Town Place

Suite 114

St. Augustine, FL 32092

Received/Accepted By:

/ /

More than fast. More than signs.™

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**Invoice #: 41
Invoice Date: 1/1/21
Due Date: 1/1/21
Case:
P.O. Number:**Bill To:**Cypress Bluff CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

JAN 06 2021

Description	Hours/Qty	Rate	Amount
Management Fees - January 2021 1,310.513.840		3,750.00	3,750.00
Information Technology - January 2021 382		250.00	250.00
Dissemination Agent Services - January 2021 313		333.33	333.33
Office Supplies 570		0.51	0.51
Postage 420		8.50	8.50
Copies 423		57.00	57.00
Telephone 410		21.27	21.27
5A			
Total			\$4,420.61
Payments/Credits			\$0.00
Balance Due			\$4,420.61

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

December 28, 2020

Date

Attn: Courtney Hogge
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

RECEIVED

DEC 28 2020

Payment Due Upon Receipt

Serial # 20-07681D PO/File # _____ \$62.75

Notice of Rule Development

Amount Due

Amount Paid

Cypress Bluff Community Development District

\$62.75

Payment Due

Case Number _____

Publication Dates 12/28

County Duval

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

2 (A)
1.810.513.480

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

*Please read copy of this advertisement and advise us of any
necessary corrections before further publications.*

**NOTICE OF RULE
DEVELOPMENT BY
THE CYPRESS BLUFF
COMMUNITY**

DEVELOPMENT DISTRICT

In accord with Chapters 190 and 120, *Florida Statutes*, the Cypress Bluff Community Development District ("District") hereby gives notice of its intent to adopt amenity rates ("Amenity Rates"), all of which govern the operation of the District's amenity facilities and other properties.

The purpose and effect of the Amenity Rates is to provide for efficient and effective District operations of the District's amenity facilities and other properties by setting policies, regulations, rates and fees to implement the provisions of Section 190.035, *Florida Statutes*. Specific legal authority for the rules includes Sections 190.035(2), 190.011(5), 190.012, 120.54, 120.69 and 120.81, *Florida Statutes* (2020).

A public hearing will be conducted by the District on January 26, 2021 at 1:30 p.m. at the eTown Welcome Center, 11003 E-Town Parkway, Jacksonville, Florida 32256. A copy of the proposed Amenity Rates may be obtained by contacting the District Manager at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850.

Jim Perry
District Manager
Dec. 28 00 (20-07681D)

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

RECEIVED

DEC 29 2020

INVOICE

December 29, 2020

Date

Attn: Courtney Hogge
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial # 20-07703D	PO/File #	\$336.13
Notice of Rulemaking		Amount Due
		Amount Paid
Cypress Bluff Community Development District		\$336.13
		Payment Due

Case Number

Publication Dates 12/29

County Duval

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

2 (A)
1,310.513.480

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

*Please read copy of this advertisement and advise us of any
necessary corrections before further publications.*

Invoice To: Cypress Bluff CDD
 Invoice: 007
 Date: December 2020

RECEIVED

DEC 31 2020

Services by: Mary Grace Bishop
 E-Town Lifestyle Coordinator

Period of Services: December 1-31, 2020

12/1/20	7:00am-4:00pm	6	Meet with Alexis & Lauren to review Realtor Event, Marco's for pizza & gift certs, meet with Marcy & Kelly; Bingo Instagram promotion, set up for Bingo, email, work on 2021 schedule
	4:45pm-8:45pm	4	Bingo Night - set up, host event, clean up
12/2/20	7:15am-9:00am	1.75	recap Bingo, emails,
12/3/20	2:30pm-7:15pm	4.75	eTown Realtor Event
12/7/20		1	phone calls, emails,
12/8/20	2:00pm-5:00pm	3	eTown photo shoot with Carling, emails, confirm with vendors
12/9/20			
12/10/20	4:00pm-5:00pm	1	pick up checks, emails
12/11/20	6:30am-7:15am	0.75	emails, peoplevine
	2:30pm-5:15pm	2.75	set up at eTown ReCharge, publix shopping
12/12/20	7:30am-10:00pm	14.5	Publix, ReCharge Grand Opening
12/13/20	5:30pm-6:30pm	1	ReCharge GO recap
12/14/20	6:30am-7:30am	1	emails, FB comments/concerns, call with Carling, misc. issue control
12/15/20	1:00pm-5:30pm	4.5	meeting with Dave & Marcy, work 2021 schedule, talk to Parrin
12/16/20	7:00am-10:00am	3	2021 scheduling; volunteer meeting;
12/17/20	7:00am-9:15am	2.25	2021 scheduling musicians, requesting check, emails
			cancelled food trucks, worked with Perrin on scheduling trucks, emails, updated Peoplevine events
12/18/20	7:00am-9:30am	2.5	
12/21/20	7:00am-9:00am	2	FB polar plunge event, email to marketing for prizes
			emails, email to builders for polar plunge, meeting with Lauren regarding FB changes, working through many emails, order signs for Food Trucks, emails to book musicians for 2021
12/22/20	7:00am-10:15am	3.25	
	1:00pm-2:15pm	1.25	People Vine Training
			Polar Plunge email (new peoplevine so it was a bit slow); emails, band availability
12/23/20	7:30am-10:30am	3	
12/28/20	1:30pm-5:00pm	3.5	emails; complete email to go out 1/1; prepare 1/8 email;
12/29/20	8:00am-9:00am	1	phone call with Marcy reviewing Polar plunge and 2021 events
	3:00pm-4:00pm	1	Dollar Tree, eTown, Polar Plunge picture
12/30/20	7:15am-9:00am	1.75	emails, 2nd polar plunge email, FB post scheduled, agreement/w9 to musicians
12/31/20	7:30am-9:00am	1.5	emails, 2021 events
		72	Total Hours
		\$22.50	Hourly Rate
		\$1,620.00	Total Due

Please submit payment to: Mary Grace Bishop
 238 Garden Wood Dr.
 Ponte Vedra, FL 32081

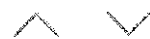
15 A
 1.320.572 340

9:32



< Back

3 Messages



Sheryl Fulks

Monday

To: Oksana, Shelby, Jim >

**Fwd: New Voice Message from
(252) 404-4105 on 01/08/2021
4:38 PM**

I do not have an issue with re-issuing the
check.

SPAULDING DANA ALAN

11226 PRESCOTT CT
JACKSONVILLE, FL 32256

SPAULDING MARY HELEN

46

1.800.207.102



Sheryl Fulks

Assessment Roll Administrator

Governmental Management Services, LLC (GMS)

475 West Town Place, Suite 114

St Augustine, FL 32092

904.940.5850

----- Forwarded message -----

From: **Shelby Stephens**

<sstephens@gmsnf.com>

Date: Mon, Jan 11, 2021 at 8:56 AM

Subject: Fwd: New Voice Message from (252)

404-4105 on 01/08/2021 4:38 PM



Cypress Bluff
COMMUNITY DEVELOPMENT DISTRICT

General Fund

RECEIVED

DEC 02 2020

Check Request

Date	Amount	Authorized By
December 2, 2020	\$59.21	Oksana Kuzmuk

Payable to:

SPAULDING DANA ALAN #32

Date Check Needed:

Budget Category:

ASAP	001.300.20700.10200	(A)
------	---------------------	-----

Intended Use of Funds Requested:

Assessment excess refund
(Attach supporting documentation for request.)



0107 - Waste Pro - Jacksonville
2940 Strickland Street
JACKSONVILLE, FL 32254
(904) 731-7288

CYPRESS BLUFF CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Account Details

Account #/ Invoice#: 092007/0000475463
Invoice Date: 01/01/2021
Balance Forward: \$380.58
Payments: \$0.00
Adjustments: \$0.00
New Charges: \$100.47
Total Amount Due: \$481.05



Detail of Payments and Charges

Current	0-30 Days	31-60 Days	61-90 Days	Over 90
\$100.47	\$190.45	\$190.13	\$0.00	\$0.00

Dates	Description	Qty	Charge
12/01/2020	Invoice #0000471888		\$190.13
12/31/2020	Invoice #0000473617		\$190.45
01/01/2021	Paper Invoice Fee		\$3.00
Site 092007 E-TOWN RECHARGE 10571 E-TOWN PKWY			
02/01/2021 - 02/28/2021	Frontload 4 Yd - Monthly Solid Waste Service	1	\$65.00
	Environmental Recovery		\$11.49
	Franchise Fee Front Load		\$14.16
	Fuel Recovery		\$6.82
Site Total:			\$97.47
Total:			\$481.05

Important Message

There will be a 3% Service Charge added to any Credit Card Payments. We continue to offer free payment by paying using your Bank Account information in our online bill pay portal.



GO Paperless!

Sign Up for Invoice Notifications!

- Convenience
- Security
- Accessibility
- Savings

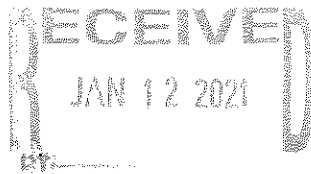
Log on to our website at www.wasteprousa.com click on Bill Pay on the top right of the page. Choose your location and create an account. You can make payments and set up for paperless billing. You can access your account anytime anywhere.

PAYMENT DUE UPON RECEIPT
LATE PAYMENT FEES WILL BE ASSESSED IF PAYMENT IS NOT RECEIVED ON OR BEFORE 1/31/2021

Friendly Reminder, Attempt to collect a debt. We have not received your payment. We thought a Friendly Reminder was in order. If your payment has been mailed, thank you, if not, please send it today.

1,850,202,101

28 @
1,320,570,463



Page 1 of 2

If you have questions about your invoice, please call our Customer Service Representatives at (904) 731-7288.
Please detach and return this portion with your payment.



0107 - Waste Pro - Jacksonville
2940 Strickland Street
JACKSONVILLE, FL 32254
(904) 731-7288

Remittance Section

Account Number: 092007
Invoice Number: 0000475463
Invoice Date: 01/01/2021
Amount Due Now: \$481.05
Amount Enclosed: \$

Please put your account number on your check and make payable to WastePro or to pay online go to www.wasteprousa.com/bill-pay/

4926000052 PRESORT PBPS001



CYPRESS BLUFF CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Waste Pro - Jacksonville
PO Box 865200
Orlando, FL 32886-5200



010700000920070000475463000481051



INVOICE

Customer	Cypress Bluff Community Development District
Acct #	835
Date	01/08/2021
Customer Service	Kristina Rudez
Page	1 of 1

Cypress Bluff Community Development District
c/o Governmental Management Services
475 West Town Place, Ste 114
St. Augustine, FL 32092

Payment Information	
Invoice Summary	\$ 23,416.00
Payment Amount	
Payment for:	Invoice#12650
100120353	

Thank You

Please detach and return with payment



Customer: Cypress Bluff Community Development District

Invoice	Effective	Transaction	Description	Amount
12650	12/28/2020	Policy change	Policy #100120353 10/01/2020-10/01/2021 Florida Insurance Alliance Package - Addd Property Due Date: 1/8/2021 1-300-15300-10000 -1 RECEIVED JAN 08 2021	23,416.00
				Total
				\$ 23,416.00
				Thank You
FOR PAYMENTS SENT OVERNIGHT: Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453				

Remit Payment To: Egis Insurance Advisors, LLC	(321)233-9939	Date
Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	sclimer@egisadvisors.com	01/08/2021

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

August 31, 2020

Cypress Bluff CDD
Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 116950
Billed through 07/31/2020

RECEIVED

DEC 30 2020

1-310-51300-31500-7

General Counsel

CBCDD 00001 KSB

FOR PROFESSIONAL SERVICES RENDERED

07/01/20	KSB	Confer with Eller regarding uniform method agreement.	0.20 hrs
07/06/20	KSB	Confer with district manager regarding assessment collection.	0.50 hrs
07/14/20	KSB	Confer with Fulks.	0.20 hrs
07/15/20	KEM	Prepare appropriation resolution and assessment resolution.	0.30 hrs
07/16/20	KSB	Perform meeting follow up.	0.40 hrs
07/20/20	KSB	Review tentative agenda and confer with district manager; review proposed budget, appropriations resolution, and assessment resolution.	1.50 hrs
07/21/20	KSB	Confer with district manager regarding uniform method agreement and agenda items.	0.60 hrs
07/28/20	KSB	Prepare for and attend board meeting.	1.20 hrs
07/29/20	KEM	Prepare mailed and published assessment notices.	0.30 hrs
07/31/20	KSB	Prepare revised mailed notice.	1.20 hrs
07/31/20	KEM	Prepare mailed assessment notice.	0.30 hrs
Total fees for this matter			\$1,707.50

MATTER SUMMARY

Ibarra, Katherine E. - Paralegal	0.90 hrs	125 /hr	\$112.50
Buchanan, Katie S.	5.80 hrs	275 /hr	\$1,595.00

TOTAL FEES \$1,707.50

TOTAL CHARGES FOR THIS MATTER **\$1,707.50**

BILLING SUMMARY

Ibarra, Katherine E. - Paralegal	0.90 hrs	125 /hr	\$112.50
Buchanan, Katie S.	5.80 hrs	275 /hr	\$1,595.00

=====

TOTAL FEES

\$1,707.50

TOTAL CHARGES FOR THIS BILL**\$1,707.50****Please include the bill number with your payment.**

From: MaryGrace LaMendola marygrace@etownjax.com
Subject: Corrected Check Request
Date: January 12, 2021 at 8:14 AM
To: Oksana Kuzmuk okuzmuk@gmsnf.com, dlaughlin@gmsnf.com

Please disregard the amounts below and use these amounts:

Kyra Livingston \$150 Event: Wine Down 2/03/21
Brittany Kay Rogers \$200 Event: Food Truck 2/12/21

1-300-15500 10000-44

Sorry for the confusion.

MG

On Tue, Jan 12, 2021 at 8:11 AM MaryGrace LaMendola <marygrace@etownjax.com> wrote:

Good morning once again! Here are some W-9's and check requests that will be needed for upcoming events. Please mail to my address at 238 Garden Wood Dr.; Ponte Vedra, FL 32081

Thanks so much!

Kyra Livingston \$200 Event: Wine Down 2/03/21
Brittany Kay Rogers \$200 Event: Food Truck 2/12/21

--

Mary Grace Bishop
eTown Lifestyle Director
MaryGrace@etownjax.com

Cypress Bluff Community Development District



etownjax.com
904-503-0964



--

Mary Grace Bishop
eTown Lifestyle Director
MaryGrace@etownjax.com

Cypress Bluff Community Development District

From: MaryGrace LaMendola marygrace@etownjax.com
Subject: Corrected Check Request
Date: January 12, 2021 at 8:14 AM
To: Oksana Kuzmuk okuzmuk@gmsnf.com, dlaughlin@gmsnf.com

Please disregard the amounts below and use these amounts:

Kyra Livingston \$150 Event: Wine Down 2/03/21
Brittany Kay Rogers \$200 Event: Food Truck 2/12/21

1- 300- 15500-10000 - 43

Sorry for the confusion.

MG

On Tue, Jan 12, 2021 at 8:11 AM MaryGrace LaMendola <marygrace@etownjax.com> wrote:

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--

Mary Grace Bishop
eTown Lifestyle Director
MaryGrace@etownjax.com

Cypress Bluff Community Development District



etownjax.com
904-503-0964



--

Mary Grace Bishop
eTown Lifestyle Director
MaryGrace@etownjax.com

Cypress Bluff Community Development District

Sun State Nursery & Landscaping, Inc.

INVOICE

9362 Philips Highway
Jacksonville, FL 32256
Phone (904) 260-0822 Fax (904) 260-0833

INVOICE # 1122
DATE: January 1, 2021

Bill To:
Cypress Bluff CDD
11003 eTown Parkway
Jacksonville, FL 32256

For:
E - Town Recharge Center

W/O Y

DESCRIPTION	AMOUNT
Landscape Management for the month of December. - 1122B invoice#	\$3,320.00
Landscape Management for the month of January	\$3,320.00
1-320-57200-46100-12 RECEIVED JAN 08 2021	
TOTAL	\$6,640.00

Make all checks payable to Sun State Nursery & Landscaping, Inc.
If you have any questions concerning this invoice, contact Sheri Horne (904) 260-0822.
To better serve your Maintenance Services needs, we have established
service@sunstatenursery.com. Please use this email address for all inquiries,
requests and concerns. Thank you!

THANK YOU FOR YOUR BUSINESS!

From: **Christine Gomez** <thefriedeggofjax@gmail.com>
Subject: Re: Polar plunge event
Date: January 11, 2021 at 9:56 AM
To: MaryGrace LaMendola <marygrace@etownjax.com>
Cc: Oksana Kuzmuk <okuzmuk@gmail.com>, daughtlin@gmail.com, eTown Community Manager <recharge@etownjax.com>



So sorry. We did not include the coffee purchase. It will be an additional amount \$60. So total would be \$209.94

On Mon, Jan 11, 2021 at 9:25 AM MaryGrace LaMendola <marygrace@etownjax.com> wrote:

Good morning Oksana and Daniell I hope you had a wonderful holiday and weekend. Could you please issue and mail a check for the following:

Event: eTonw Polar Plunge

Check payable to: The Fried Egg

Amount: \$149.94

Mailing Address: 1835 Burgess Hill Dr E, Jacksonville, FL 32246

RECEIVED

If you would let me know when this is sent I would appreciate it!

Thanks so much!

Mary Grace

1-320-57200-49400-~~25~~ 45

JAN 11 2021

----- Forwarded message -----

From: **Christine Gomez** <thefriedeggofjax@gmail.com>
Date: Sun, Jan 10, 2021 at 12:39 PM
Subject: Polar plunge event
To: MaryGrace LaMendola <marygrace@etownjax.com>

Hello again!

Here is our W-9 as well as our sales for the day. We also had \$20 in cash.

Please make check (\$149.94) payable to

The fried egg

1835 Burgess Hill Dr E, Jacksonville, FL 32246

Thank you for having us out for your event. Please reach out to us for any future events as well. It was a pleasure meeting you!

--

Mary Grace Bishop
eTown Lifestyle Director
MaryGrace@etownjax.com

Cypress Bluff Community Development District



etownjax.com
904-503-0964





Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 378177
Date 1/4/2021

Terms
Due Date
Memo

December Fees

RECEIVED

JAN 04 2021

Bill To

James Perry, CPA
Cypress Bluff CDD
c/o GMS LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

1	Amenity Manager	1	8,030.42	8,030.42
2	Facility Attendant	1	741.27	741.27
3	Pool Maintenance	1	864.81	864.81
4	Janitorial	1	864.81	864.81
5	Lifestyle	1	1,112.00	1,112.00
6	Maintenance	1	741.27	741.27

Total \$12,354.58

1. 1-320-57200-45000-37
2. 1-320-57200-45100-37
3. 1-320-57200-46800-37
4. 1-320-57200-46200-37
5. 1-320-57200-34000-37
6. 1-320-57200-46600-37



More than fast. More than signs.™

FASTSIGNS#171701

8535-7 Baymeadows Rd.

Jacksonville, FL 32256

Phone 904-443-7446

Fax 904-443-6228

Email: sales@fsonbaymeadows.com

JAN 14 2021

Page 1 of 1

Invoice:

299 72682

Invoice Date:

1/13/2021

Salesperson: sales@fsonbaymeadows.com

Customer: **Cypress Bluff Community Development**

ph: (904) 527-1081

Contact: Marcy Pollicino

Customer: 14894

Description: Fitness Center Policies

Sales Person: Kimberly Brown

Clerk: Kimberly Brown

Email: recharge@etownjax.com

	Product	Qty	Sides	H x W	Unit Cost	Item Total
1	High Quality Output to Rigid Mat.	1	1	48 x 32	\$433.72	\$433.72
	Color: 4/0					
	Description: Printed 3M Vinyl with 3M UV Laminate Mounted to 1/8" PVC with 3M VHB (very high bond) tape on back					

001-320-57200-46000-181A

Other Payments:

Shipping Notes:

Form of Payment / Amount / Initials

Notes:

Line Item Total:	\$433.72
Tax Exempt Amt:	\$433.72
Subtotal:	\$433.72
Taxes:	\$0.00
Total:	\$433.72
Total Payments:	\$0.00
Balance Due:	\$433.72

Payment due within 30 days of pick-up.

ATTN: Marcy Pollicino

Cypress Bluff Community Development

475 W. Town Place

Suite 114

St. Augustine, FL 32092

Received/Accepted By:

/ /

More than fast. More than signs.™

RECEIVED

JAN 20 2021

Cypress Bluff
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

Date	Amount	Authorized By
January 20, 2020	\$9,755.18	Oksana Kuzmuk

Payable to:

Governmental Management Services, LLC #5
--

(A)

Date Check Needed:

Budget Category:

ASAP	001.300.20700.10100
------	---------------------

Intended Use of Funds Requested:

Dec 2020 Assmt Collection Fees
(Attach supporting documentation for request.)

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

January 18, 2021

Date

RECEIVED

Attn: Courtney Hogge

GMS, LLC

475 WEST TOWN PLACE, STE 114

SAINT AUGUSTINE FL 32092

JAN 18 2021

001 - 310 - 51300 - 48000 - 2A

Payment Due Upon Receipt

INV#

Serial # 21-00338D

PO/File #

\$150.50

Notice of Regular Meeting of the Board of Supervisors 1/24

Amount Due

Amount Paid

Cypress Bluff Community Development District

\$150.50

Payment Due

Case Number

Publication Dates 1/18

County Duval

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**NOTICE OF REGULAR
MEETING OF THE BOARD
OF SUPERVISORS
CYPRESS BLUFF
COMMUNITY
DEVELOPMENT DISTRICT**

Notice is hereby given that the Cypress Bluff Community Development District ("District") will hold a regular meeting ("Meeting") of the Board of Supervisors ("Board") on Tuesday, January 26, 2021 at 1:30 p.m. at the eTown Welcome Center, 11003 E-Town Parkway, Jacksonville, Florida 32256, where the Board may consider any business that may properly come before it.

While it may be necessary to hold the above referenced meeting of the District's Board of Supervisors during the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting and obtain information about how the meeting will occur should refer to the District's website, www.CypressBluffCDD.com or contact the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or jerry@gmsnf.com to obtain access information. Additionally, participants are strongly encouraged to submit questions and comments to the District Manager at least 24 hours in advance of the meeting at (904) 940-5850 or jerry@gmsnf.com to facilitate the Board's consideration of such questions and comments during the meeting. The Meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The Meeting may be con-

tinued to a date, time, and place to be specified on the record at such Meeting.

An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850, jerry@gmsnf.com ("District Manager's Office") during normal business hours, and is also expected to be available on the District's website, www.CypressBluffCDD.com at least seven days prior to the meeting.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

If you are unable to participate by telephone, please contact the District Manager's office at (904) 940-5850 or jerry@gmsnf.com for further accommodations.

Jim Perry
District Manager

Jan. 18 00 (21-00338D)

Sun State Nursery & Landscaping, Inc.

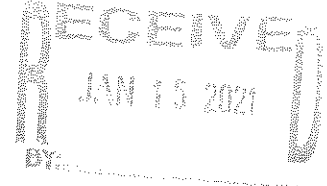
INVOICE

9362 Philips Highway
Jacksonville, FL 32256
Phone (904) 260-0822 Fax (904) 260-0833

INVOICE # 1088
DATE: January 1, 2021

Bill To:
GMS
475 West Town Place, Suite 114
St. Augustine, FL. 32092

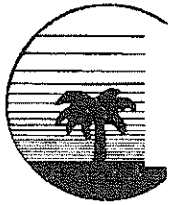
For:
E - Town Phase 2



DESCRIPTION	AMOUNT
Landscape Management for the month of January.	\$11,120.00
Bahia Roadside Services	\$3,090.00
12 (A) 1,320.572,461	
TOTAL	\$14,210.00

Make all checks payable to Sun State Nursery & Landscaping, Inc.
If you have any questions concerning this invoice, contact Sheri Horne (904) 260-0822.
To better serve your Maintenance Services needs, we have established
service@sunstatenursery.com. Please use this email address for all inquiries,
requests and concerns. Thank you!

THANK YOU FOR YOUR BUSINESS!



**SUN
STATE**
NURSERY &
LANDSCAPING, INC.

RECEIVED

JAN 18 2021

Cypress Bluff Cdd
11003 E-Town Parkway
Jacksonville, FL 32256

Invoice # 4810
Date: 1/18/2021

Project: E-Town Recharge Center

001-320-57200-46100-12A

Landscaping:

Removal of hanging/fallen palm fronds along E-Town Parkway \$ 1,500.00

PROJECT TOTAL \$ 1,500.00

Any questions concerning this invoice please contact accounting at:

accounting@sunstatenursery.com

MaryGrace LaMendola
Updated Amount Polar Plunge Event
January 14, 2021 at 7:53 AM
Oksana Kuzmuk

Good morning Oksana - just wanted to make sure you had the new amount on this invoice. I am updating below.

On Mon, Jan 11, 2021 at 9:56 AM Christine Gomez <thefriedeggofjax@gmail.com> wrote:

So sorry. We did not include the coffee purchase. It will be an additional amount \$60. So total would be \$209.94

On Mon, Jan 11, 2021 at 9:25 AM MaryGrace LaMendola <marygrace@etownjax.com> wrote:

Good morning Oksana and Daniel! I hope you had a wonderful holiday and weekend. Could you please issue and mail a check for the following:

Event: eTown Polar Plunge

Check payable to: The Fried Egg

Amount: \$209.94

Mailing Address: 1835 Burgess Hill Dr E, Jacksonville, FL 32246

If you would let me know when this is sent I would appreciate it!

Thanks so much!

Mary Grace

----- Forwarded message -----

From: Christine Gomez <thefriedeggofjax@gmail.com>

Date: Sun, Jan 10, 2021 at 12:39 PM

Subject: Polar plunge event

To: MaryGrace LaMendola <marygrace@etownjax.com>

Hello again!

Here is our W-9 as well as our sales for the day. We also had \$20 in cash.

Please make check (\$149.94) payable to

The fried egg

1835 Burgess Hill Dr E, Jacksonville, FL 32246

Thank you for having us out for your event. Please reach out to us for any future events as well. It was a pleasure meeting you!

Mary Grace Bishop
eTown Lifestyle Director
MaryGrace@etownjax.com

Cypress Bluff Community Development District



etownjax.com
904-503-0964

inv date "Bn" after

45 (A)

1,320.572/94

\$60

RECEIVED

IAN 14 2021

2.

Cypress Bluff

Community Development District

Check Run Summary February 28, 2021

Fund	Date	Check No.	Amount
Payroll	2/23/21	50119-50123	\$ 954.10
		Subtotal	<u>\$ 954.10</u>
General Fund			
	2/3/21	252-258	\$ 933,580.66
	2/4/21	240-Void	\$ (150.00)
	2/4/21	259	\$ 150.00
	2/10/21	260-264	\$ 18,136.68
	2/22/21	265-270	\$ 23,950.24
		Subtotal	<u>\$ 975,667.58</u>
Total			<u>\$ 976,621.68</u>

PR300R	PAYROLL CHECK REGISTER			RUN	2/23/21	PAGE	1
CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE			
50119	3	CHRIS PRICE	184.70	2/23/2021			
50120	5	JOHN L HOLMES III	200.00	2/23/2021			
50121	2	JOHN S HEWINS JR	184.70	2/23/2021			
50122	1	RICHARD T RAY	184.70	2/23/2021			
50123	4	STEVE GROSSMAN	200.00	2/23/2021			
TOTAL FOR REGISTER			954.10				

CYBL -CYPRESS BLUF' DLAUGHLIN

Attendance Sheet


District Name: Cypress Bluff CDD

Board Meeting Date: January 26, 2021 Meeting

	Name	In Attendance	Fee
1	Richard Ray <i>Chairperson</i>	<input checked="" type="checkbox"/>	YES-\$200
2	John Hewins <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
3	John Holmes <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
4	Steve Grossman <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
5	Chris Price <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:



District Manager Signature

1/26/21

Date

PLEASE RETURN COMPLETED FORM TO OKSANA

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/04/21	00044	1/12/21 01122021	202101 300-15500-10000	EVENT 02/03/2021	V	150.00-	
				KYRA LIVINGSTION			150.00-000240
2/03/21	00026	1/20/21 1178	202101 320-57200-46200	ETOWN POST EVENT CLN SRVS	*	70.00	
				SERVICEMASTER JANITORIAL			70.00 000252
2/03/21	00012	1/01/21 1087	202101 320-57200-46100	JAN LANDSCAPE MAINTENANCE	*	6,027.00	
				SUN STATE NURSERY			6,027.00 000253
2/03/21	00012	1/25/21 4816	202101 320-57200-46400	JAN INSPECTION REPAIRS	*	292.39	
				SUN STATE NURSERY			292.39 000254
2/03/21	00012	1/25/21 4819	202101 320-57200-46000	TREE REMOVAL	*	1,200.00	
		1/25/21 4819	202101 320-57200-46000	TREE REMOVAL	*	360.00	
		1/25/21 4819	202101 320-57200-46000	REMOVAL OF FALLEN TREE	*	360.00	
		1/25/21 4819	202101 320-57200-46110	REMOVAL OF LEANING TREE	*	244.00	
				SUN STATE NURSERY			2,164.00 000255
2/03/21	00013	1/22/21 01222021	202101 300-20700-10020	FY21 DEBT ASSESS SE2020A	*	165,358.70	
				THE BANK OF NEW YORK MELLON			165,358.70 000256
2/03/21	00013	1/22/21 01222021	202101 300-20700-10000	FY21 DEBT ASSESS SE2019	*	510,380.38	
				THE BANK OF NEW YORK MELLON			510,380.38 000257
2/03/21	00013	1/22/21 01222021	202101 300-20700-10010	FY21 DEBT ASSESS SE2020	*	249,288.19	
				THE BANK OF NEW YORK MELLON			249,288.19 000258
2/04/21	00044	1/12/21 01122021	202102 320-57200-49400	WINE DOWN SP EVENT 2/3/21	*	150.00	
				KYRA LIVINGSTION			150.00 000259
2/10/21	00005	2/01/21 43	202102 310-51300-34000	FEB MANAGEMENT FEES	*	3,750.00	
		2/01/21 43	202102 310-51300-35200	FEB INFORMATION TECHNOLOG	*	250.00	

CYBL -CYPRESS BLUF' OKUZMUK

AP300R
 *** CHECK DATES 02/01/2021 - 02/28/2021 ***

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
 CYPRESS BLUFF-GENERAL FUND
 BANK A CYPRESS BLUFF CDD

RUN 3/07/21
 PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
2/01/21	43	202102 310-51300-31300			*	333.33	
2/01/21	43	202102 310-51300-51000		FEB DISSEMINATION AGENT S	*	18.49	
2/01/21	43	202102 310-51300-42000		OFFICE SUPPLIES	*	48.40	
2/01/21	43	202102 310-51300-42500		POSTAGE	*	299.40	
				COPIES			
GOVERNMENTAL MANAGEMENT SERVICES						4,699.62	000260
2/10/21	00015	12/29/20 01012021 202101 320-57200-49400		DOLLAR TREE PROPS FOR PHO	*	3.21	
		12/29/20 01012021 202101 310-51300-51000		PUBLIX POLAR PLUNGE GIFTC	*	57.90	
		12/29/20 01012021 202101 320-57200-49400		PUBLIX ICE FOR FTF 1/15/2	*	6.37	
MARY GRACE BISHOP						67.48	000261
2/10/21	00015	1/01/21 008 202101 320-57200-34000		JAN LIFESTYLE COORDINATOR	*	765.00	
MARY GRACE BISHOP						765.00	000262
2/10/21	00047	2/09/21 02092021 202102 320-57200-49400		TRIVIA NIGHT 2/23/21	*	250.00	
ROSS REUBEN						250.00	000263
2/10/21	00037	2/01/21 379307 202102 320-57200-45000		FEB AMENITY MANAGER	*	8,030.42	
		2/01/21 379307 202102 320-57200-45100		FEB FACILITY ATTENDANT	*	741.27	
		2/01/21 379307 202102 320-57200-46800		FEB POOL MAINTENANCE	*	864.81	
		2/01/21 379307 202102 320-57200-46200		FEB JANITORIAL	*	864.81	
		2/01/21 379307 202102 320-57200-34000		FEB LIFESTYLE	*	1,112.00	
		2/01/21 379307 202102 320-57200-46600		FEB MAINTENANCE	*	741.27	
VESTA PROPERTY SERVICES, INC.						12,354.58	000264
2/22/21	00052	2/03/21 103 202102 320-57200-49400		DEPOSIT COCKTAILCLASS2/3	*	175.00	
DESTINY WHITEHEAD DBA						175.00	000265
2/22/21	00012	1/29/21 4836 202101 320-57200-46400		MONTHLY INSPECT IRRIGA RE	*	116.92	
SUN STATE NURSERY						116.92	000266
CYBL -CYPRESS BLUF' OKUZMUK							

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/22/21	00012	2/01/21 1132	202102 320-57200-46100		*	6,027.00	
		FEB LANDSCAPE MAINTENANCE		SUN STATE NURSERY			6,027.00 000267
2/22/21	00012	2/01/21 1133	202102 320-57200-46100		*	11,120.00	
		FEB LANDSCAPE MAINTENANCE					
		2/01/21 1133	202102 320-57200-46100		*	3,090.00	
		FEB BAHIA ROADSIDE SERVIC		SUN STATE NURSERY			14,210.00 000268
2/22/21	00012	2/01/21 1163	202102 320-57200-46100		*	3,320.00	
		FEB LANDSCAPE MAINTENANCE		SUN STATE NURSERY			3,320.00 000269
2/22/21	00028	2/01/21 478417	202102 300-20200-10100		*	101.32	
		MARCH REFUSE		WASTE PRO			101.32 000270
TOTAL FOR BANK A						975,667.58	
TOTAL FOR REGISTER						975,667.58	

CYBL -CYPRESS BLUF' OKUZMUK

SERVICEMASTER BY FIRST LIGHT

Invoice

Amount Due (USD)

\$70.00

RECEIVED

JAN 20 2021

Invoice Number: 1178

Invoice Date: January 20, 2021

Payment Due: February 4, 2021

Cypress Bluff Community Development District

Mary Grace Bishop
475 West Town Place, Suite 114
St. Augustine, Florida 32092
United States

904-503-0964
MaryGrace@etownjax.com

001-320-57200-46200
26A

Items	Quantity	Price	Amount
eTown Welcome Center 1 Post Event Cleaning Services (coinciding with a Regular Cleaning) January 16, 2021	1	\$70.00	\$70.00

Total: \$70.00

Amount Due (USD) : \$70.00

Notes / Terms

Make all checks payable to ServiceMaster Janitorial by First Light

If you have any questions concerning this invoice, contact Juan Succar, 904.316.9160, contact@smjbyfirstlight.com

THANK YOU FOR YOUR BUSINESS!

ServiceMaster by First Light

9838 Old Baymeadows Rd. Unit 357
Jacksonville, FL 32256

Contact Information

904.316.9160

Sun State Nursery & Landscaping, Inc.

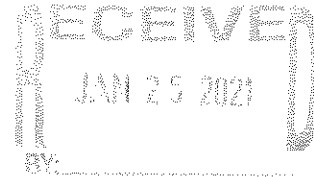
INVOICE

9362 Phillips Highway
Jacksonville, FL 32256
Phone (904) 260-0822 Fax (904) 260-0833

INVOICE # 1087
DATE: January 1, 2021

Bill To:
GMS
475 West Town Place, Suite 114
St. Augustine, FL. 32092

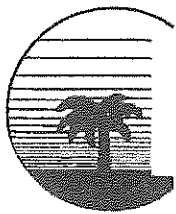
For:
E - Town Phase 1



DESCRIPTION	AMOUNT
Landscape Management for the month of January. 001- 320 -57200-46100 12A	\$ 6,027.00
TOTAL	\$ 6,027.00

Make all checks payable to Sun State Nursery & Landscaping, Inc.
If you have any questions concerning this invoice, contact Sheri Horne (904) 260-0822.
To better serve your Maintenance Services needs, we have established
service@sunstatenursery.com. Please use this email address for all inquiries,
requests and concerns. Thank you!

THANK YOU FOR YOUR BUSINESS!



**SUN
STATE
NURSERY &
LANDSCAPING, INC.**

GMS
475 West Town Place Suite 114
St. Augustine, FL 32092

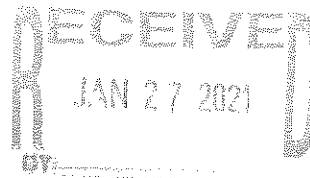
Invoice # 4816
Date: 1/25/2021

Project: E-Town Phase 1

Irrigation repairs made during inspection:

Material		\$	127.39
Labor	001-320-57200-46100 12A	\$	165.00

PROJECT TOTAL \$ 292.39





**SUN
STATE
NURSERY &
LANDSCAPING, INC.**

RECEIVED

JAN 25 2021

Cypress Bluff CDD
110032 E-Town Parkway
Jacksonville, FL 32256

Invoice # 4819
Date: 1/25/2021

Project: E-Town Recharge Center

12A

Landscaping:

Removal of large pine tree	001 - 320 - 57200 - 46100	\$	1,200.00
Removal of dead pine tree at end of parking lot	001 - 320 - 57200 - 46100	\$	360.00
Removal of snapped/falled tree in dog park	001 - 320 - 57200 - 46100	\$	360.00
Removal of leaning tree hanging over dog park	001 - 320 - 57200 - 46100	\$	244.00

PROJECT TOTAL \$ 2,164.00

Cypress Bluff
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

Date	Amount	Authorized By
January 22, 2021	\$165,358.70	Oksana Kuzmuk

Payable to:

The Bank of New York Mellon #13

Date Check Needed:

Budget Category:

ASAP	001.300.20700.10020
------	---------------------

Intended Use of Funds Requested:

FY21 Debt Assessment SE 2020A
<i>(Attach supporting documentation for request.)</i>

Cypress Bluff
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

Date	Amount	Authorized By
January 22, 2021	\$510,380.38	Oksana Kuzmuk

Payable to:

The Bank of New York Mellon #13

Date Check Needed:

Budget Category:

ASAP	001.300.20700.10000
------	---------------------

Intended Use of Funds Requested:

FY21 Debt Assessment SE 2019
<i>(Attach supporting documentation for request.)</i>

Cypress Bluff
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

Date	Amount	Authorized By
January 22, 2021	\$249,288.19	Oksana Kuzmuk

Payable to:

The Bank of New York Mellon #13

Date Check Needed:

Budget Category:

ASAP	001.300.20700.10010
------	---------------------

Intended Use of Funds Requested:

FY21 Debt Assessment SE 2020
<i>(Attach supporting documentation for request.)</i>

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 43

Invoice Date: 2/1/21

Due Date: 2/1/21

Case:

P.O. Number:

RECEIVED

FEB 02 2021

Bill To:Cypress Bluff CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - February 2021		3,750.00	3,750.00
Information Technology - February 2021		250.00	250.00
Dissemination Agent Services - February 2021		333.33	333.33
Office Supplies		18.49	18.49
Postage		48.40	48.40
Copies		299.40	299.40
5 A			
1. 001-310-51300-34000			
2. 001-310-51300-35200			
3. 001-310-51300-31200			
4. 001-310-51300-51000			
5. 001-310-51300-42000			
6. 001-310-51300-42500			
Total			\$4,699.62
Payments/Credits			\$0.00
Balance Due			\$4,699.62

ISA

REIMBURSEMENT FOR EXPENSES
JANUARY 2021

DATE	PAYABLE TO:	AMOUNT	DESCRIPTION
12/29/20	Dollar Tree	\$3.21	Props for Polar Plunge Photos 001-320-57200-494 ⁰⁰
1/8/21	Publix	\$57.90	Polar Plunge gift cards - 001-310-9300-51000
1/15/21	Publix	\$6.37	Ice for FTF 1/15/21 001-320-57200-49400
		\$67.48	TOTAL

Please submit payment to: Mary Grace Bishop
238 Garden Wood Dr.
Ponte Vedra, FL 32081

RECEIVED

FEB 01 2021

15A

Invoice To: Cypress Bluff CDD
 Invoice: 008
 Date: January 2021

Services by: Mary Grace Bishop
 E-Town Lifestyle Coordinator
 Period of Services: January 1-31, 2021

1/7/21	3:15pm-4:45pm	1.5	emails, gift cards,
1/8/21	3:00pm-5:00pm	2	eTown prepare for Polar Plunge; talk to Marcy
1/9/21	7:00am-10:30am	3.5	Polar Plunge
1/11/21	8:00am-9:30am	1.5	emails, FB post for Food Truck Friday
1/12/21	7:30am-11:15am	3.75	emails; info for Marcy and meeting; Update 2021 Calendar with budget; summary sheet Food Truck Friday 1/12/21 & Wine Down Wednesday 2/3/21
	2:00pm-4:00pm	2	meeting with Marcy; photo shoot with Carling
1/13/21	7:45am-9:15am	1.5	emails; FFF post & email
1/14/21	7:30am-8:45am	1.25	emails, FB update
1/15/21	3:45pm-9:00pm	5.25	Food Truck Friday Event; set up; event; clean up
1/16/21	7:00am-8:45am	1.75	FTF recap; document set up procedure with Pix.
1/18/21	7:15am-9:00am	1.75	agreement to Dylan/Str8up, contact Good Spirits, schedule food truck for Feb 3, file emails
1/19/21	3:30pm-4:45pm	1.25	FB Event post for Unwind Wednesday; scheduled 1/27/21 post
1/21/21	2:00pm-3:15pm	1.25	FB live videos with Carling / HUB
1/22/21	1:45pm-4:30pm	2.75	emails, 2nd FB post & email for Unwind; update Peoplevine Events
1/25/21	8:30pm-9:30pm	1	emails, update notes
1/29/21	6:00am-8:00am	2	emails, FB event post for FTF 2/12/21
		34	Total Hours
		\$22.50	Hourly Rate
		\$765.00	Total Due

Please submit payment to: Mary Grace Bishop
 238 Garden Wood Dr.
 Ponte Vedra, FL 32081

001-320-572 00 - 34000
 Jan Lifestyle coordinator
 RECEIVED

FEB 01 2021



Margaret Bronson <mbronson@gmsnf.com>

eTown Cypress Bluff Check Request

1 message

MaryGrace LaMendola <marygrace@etownjax.com>

Tue, Feb 9, 2021 at 9:22 AM

To: Margaret Bronson <mbronson@gmsnf.com>

Cc: Oksana Kuzmuk <okuzmuk@gmsnf.com>, eTown Community Manager <recharge@etownjax.com>

Good morning Margaret! Could you please create a check for the following:

Ross Reuben

\$250.00

Trivia Night February 23, 2021

Attached is his W-9.

Please mail that to my home address at 238 Garden Wood Dr. Ponte Vedra, FL 32081 and I will give it to him on the night of the event.

Thank you so much!

Mary Grace Bishop

eTown Lifestyle Director

MaryGrace@etownjax.com

Cypress Bluff Community Development District



etownjax.com

904-503-0964

 **Live Ent Sol 2020 W-9 (1).pdf**
177K

RECEIVED

FEB 09 2021

Special Event:

001-320-57200-49400

47A

Mail
Ross Reuben's
Check to
Mary Grace
Bishop



Search mail

Compose

Inbox

151

Starred

Snoozed

Sent

Drafts

[imap]/Drafts

Meet

New meeting

My meetings

Hangouts



Margaret

+



Bernadette Peregrino

You: thank you



Daniel Laughlin

You: Let's chat on Hangouts!

Cypress Bluff Check Request Inbox x**Margaret Bronson**

Hi Oksana, How should Ross Reuben Trivia Night be coded for a spe

**Oksana Kuzmuk**

to me

Code to special event. Cut the check to the vendor and email to Mary Bi

Sincerely,

Oksana Kuzmuk

Governmental Management Services, LLC (GMS)

475 West Town Pl, Suite 114

St. Augustine, FL 32092

World Golf Village

Office: (904) 940-5850 ext. 404

Cell: (386) 237-8444

> On Feb 9, 2021, at 10:09, Margaret Bronson <mbronson@gmsnf.com

>

>

001-320-57200-49400

47A

Message sent.



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 379307
Date 2/1/2021

Terms
Due Date 2/28/2021
Memo Monthly fees

Bill To

Cypress Bluff CDD
c/o GMS LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

371A

Description		Quantity	Rate	Amount
1	Amenity Manager Feb	1	8,030.42	8,030.42
2	Facility Attendant Feb	1	741.27	741.27
3	Pool Maintenance Feb	1	864.81	864.81
4	Janitorial Feb	1	864.81	864.81
5	Lifestyle Feb	1	1,112.00	1,112.00
6	Maintenance Feb	1	741.27	741.27

Total \$12,354.58

1. 001-320-57200-45000
2. 001-320-57200-45100
3. 001-320-57200-46800
4. 001-320-57200-46200
5. 001-320-57200-34000
6. 001-320-57200-46600

RECEIVED

FEB 02 2021

MaryGrace LaMendola
Corrected Check Request
January 12, 2021 at 8:14 AM
Oksana Kuzmuk

Please disregard the amounts below and use these amounts:

Kyra Livingston \$150 Event: Wine Down 2/03/21
Brittany Kay Rogers \$200 Event: Food Truck 2/12/21

Re-issue

Sorry for the confusion.

MG

On Tue, Jan 12, 2021 at 8:11 AM MaryGrace LaMendola <marygrace@etownjax.com> wrote:

Good morning once again! Here are some W-9's and check requests that will be needed for upcoming events. Please mail to my address at 238 Garden Wood Dr.; Ponte Vedra, FL 32081

Thanks so much!

Kyra Livingston \$200 Event: Wine Down 2/03/21
Brittany Kay Rogers \$200 Event: Food Truck 2/12/21

RECEIVED

FEB 04 2021

Mary Grace Bishop
eTown Lifestyle Director
MaryGrace@etownjax.com

Cypress Bluff Community Development District



etownjax.com
904-503-0964



44 (A)
1.320.572-494

Re-issue
Oksana Kuzmuk

Mary Grace Bishop
eTown Lifestyle Director
MaryGrace@etownjax.com

Cypress Bluff Community Development District



INVOICE

#0000103

Mr. Barttenderr

3545 St Johns Bluff Rd South #158
Jacksonville, FL 32224

Balance Due
\$350.00 USD

To:
Cypress Bluff CDD

Date of Issue: 02/02/2021
Due Date: 02/03/2021

Service or Product	Quantity	Price/Rate	Total
Cocktail Creation Class 1hr 20-40 People	1.0	\$350.00 USD	\$350.00 USD
SUBTOTAL			\$350.00 USD
GRAND TOTAL			\$350.00 USD

Notes:

Only \$175 is due as a non-refundable Deposit

Powered by *Townsquare Engage*

RECEIVED

FEB 01 2021

001-320-57200-49400
52 A

eTown Community Manager

Fwd: New invoice from Mr. Barttenderr

February 2, 2021 at 8:15 AM

Oksana Kuzmuk, Hannah Smith

Good Morning,

Please see below for an invoice for an adult event for Cypress Bluff. Deposit is due now and the remainder will need to be sent by 4/7. Thank you!

Marcy Pollicino

eTown Community Manager

Recharge@etownjax.com

Cypress Bluff Community Development District



etownjax.com

904-527-1081

RECEIVED

FEB 01 2021

----- Forwarded message -----

From: **Mr. Barttenderr** <reply@myclients.email>

Date: Tue, Feb 2, 2021 at 1:32 AM

Subject: New invoice from Mr. Barttenderr

To: <recharge@etownjax.com>



Dear Cypress Bluff,

You have a new invoice from Mr. Barttenderr.

Your invoice can be viewed and printed from the link below.

INVOICE #0000103

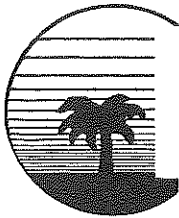
Amount: \$350.00 USD

More details

Date of Issue: Feb 02

Due date: Feb 03

Notes: Only \$475 to be paid as refundable deposit



**SUN
STATE**
NURSERY &
LANDSCAPING, INC.

GMS
475 West Town Place Suite 114
St. Augustine, FL 32092

Invoice # 4836
Date: 1/29/2021

Project: E-Town Phase 2

Cypress Bluff

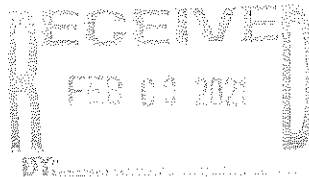
12A

001 320-57200 -46400

Irrigation repairs made during monthly inspection:

Materials \$ 61.92

Labor \$ 55.00



PROJECT TOTAL

\$ 116.92

Any questions concerning this invoice please contact accounting at:

accounting@sunstatenursery.com



Maintenance Invoice

Invoice#: 1132

Date: 02/01/2021

Billed To: GMS
475 West Town Place Suite 114
St. Augustine FL 32092

For: E-Town Phase 1

Cypress Blw#

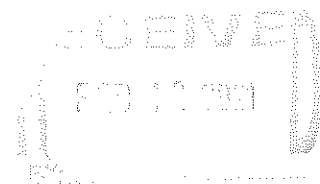
For requests and inquiries please contact service@sunstatenursery.com

Description	Quantity	Price	Ext Price	Sales Tax
February Maintenance	1.00	6,027.00	6,027.00	N

Landscape

12A

1-320-572-461



Mail all checks payable to Sun State Nursery, Inc.:

9362 Phillips Highway
Jacksonville FL 32256
(904) 260-0811

Amount Due

6,027.00

If you have any questions concerning this invoice,
please contact Sheri Horne @ accounting@sunstatenursery.com

THANK YOU FOR YOUR BUSINESS!!



Maintenance Invoice

Invoice#: 1133

Date: 02/01/2021

Billed To: GMS
475 West Town Place Suite 114
St. Augustine FL 32092

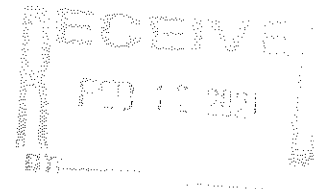
For: E-Town Phase 2

Cypress Bluff

For requests and inquiries please contact service@sunstatenursery.com

Description	Quantity	Price	Ext Price	Sales Tax
<i>landscaping</i> 1,320,572.461				
February Maintenance	1.00	11,120.00	11,120.00	N
<i>feb</i> Bahia Roadside Services 1,320,572.461	1.00	3,090.00	3,090.00	N

12A



Mail all checks payable to Sun State Nursery, Inc.:

9362 Phillips Highway
Jacksonville FL 32256
(904) 260-0811

Amount Due

14,210.00

If you have any questions concerning this invoice,
please contact Sheri Horne @ accounting@sunstatenursery.com

THANK YOU FOR YOUR BUSINESS!!



Maintenance Invoice

Invoice#: 1163

Date: 02/01/2021

Billed To: Cypress Bluff CDD/E-Town Recharge Center
11003 E-Town Parkway
Jacksonville FL 32256

For: E-Town Recharge Center
110003 E-Town Parkway
Jacksonville FL 32256

RECEIVED
FEB 09 2021

For requests and inquiries please contact service@sunstatenursery.com

Description	Quantity	Price	Ext Price	Sales Tax
February Maintenance	1.00	3,320.00	3,320.00	N

001-320-57200-46100
12 A

Feb Landscape Maintenance

Mail all checks payable to Sun State Nursery, Inc.:

9362 Phillips Highway
Jacksonville FL 32256
(904) 260-0811

Amount Due

3,320.00

If you have any questions concerning this invoice,
please contact Sheri Home @ accounting@sunstatenursery.com

THANK YOU FOR YOUR BUSINESS!!



0107 - Waste Pro - Jacksonville
2940 Strickland Street
JACKSONVILLE, FL 32254
(904) 731-7288

CYPRESS BLUFF CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Account Details

Account #/ Invoice#: 092007/0000478417
Invoice Date: 02/01/2021
Balance Forward: \$481.05
Payments: -\$481.05
Adjustments: \$0.00
New Charges: \$101.32
Total Amount Due: \$101.32



Detail of Payments and Charges

Current	0-30 Days	31-60 Days	61-90 Days	Over 90
\$101.32	\$0.00	\$0.00	\$0.00	\$0.00

Dates	Description	Qty	Charge
01/21/2021	Payment - #000245		-\$481.05
02/01/2021	Paper Invoice Fee		\$3.00

Site 092007 E-TOWN RECHARGE 10571 E-TOWN PKWY

03/01/2021 - 03/31/2021	Frontload 4 Yd - Monthly Solid Waste Service	1	\$65.00
	Environmental Recovery		\$11.59
	Franchise Fee Front Load		\$14.29
	Fuel Recovery		\$7.44

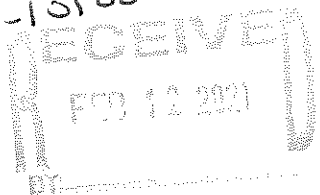
Site Total: \$98.32

Total: \$101.32

March Refuse

1-300-20200-10100

28A



Important Message

There will be a 3% Service Charge added to any Credit Card Payments. We continue to offer free payment by paying using your Bank Account information in our online bill pay portal.



GO Paperless!

Sign Up for Invoice Notifications!

- Convenience
- Security
- Accessibility
- Savings

Log on to our website at www.wasteprousa.com click on Bill Pay on the top right of the page. Choose your location and create an account. You can make payments and set up for paperless billing. You can access your account anytime anywhere.

PAYMENT DUE UPON RECEIPT
LATE PAYMENT FEES WILL BE ASSESSED IF PAYMENT IS NOT RECEIVED ON OR BEFORE 3/3/2021
THANK YOU FOR YOUR BUSINESS AND PROMPT PAYMENT. HAVE A GREAT DAY!

Page 1 of 2

If you have questions about your invoice, please call our Customer Service Representatives at (904) 731-7288.
Please detach and return this portion with your payment.



0107 - Waste Pro - Jacksonville
2940 Strickland Street
JACKSONVILLE, FL 32254
(904) 731-7288

Remittance Section

Account Number: 092007
Invoice Number: 0000478417
Invoice Date: 02/01/2021
Amount Due Now: \$101.32
Amount Enclosed: \$

Please put your account number on your check and make payable to **WastePro** or to pay online go to www.wasteprousa.com/bill-pay/

5156000051 PRESORT PBPS001



CYPRESS BLUFF CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Waste Pro - Jacksonville
PO Box 865200
Orlando, FL 32886-5200



010700000920070000478417000101326