

MINUTES OF MEETING
CYPRESS BLUFF COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors meeting of the Cypress Bluff Community Development District was held Tuesday, December 20, 2022 at 1:30 p.m. at the eTown Welcome Center, 11003 E-Town Parkway, Jacksonville, Florida 32256.

Present and constituting a quorum were:

Richard Ray	Chairman
Chris Price	Supervisor
John Hewins	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel (by phone)
Marcy Pollicino	Vesta Property Services
Dana Harden	Vesta Property Services

The following is a summary of the discussions and actions taken at the December 20, 2022 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Oath of Office for Newly Elected Supervisors

Mr. Perry noted the newly elected supervisors are Mr. Ray, Mr. Cellar and Mr. Hewins with Mr. Ray and Mr. Cellar receiving four-year terms and Mr. Hewins receiving a two-year term. Oaths were administered to Mr. Ray and Mr. Hewins. Mr. Cellar was not present.

B. Consideration of Resolution 2023-02, Canvassing and Certifying the Results of the Landowner's Election

December 20, 2022

Cypress Bluff CDD

On MOTION by Mr. Ray seconded by Mr. Price with all in favor Resolution 2023-02, canvassing and certifying the results of the landowner’s election was approved.

C. Consideration of Resolution 2023-03, Designating Officers

Mr. Perry noted the current slate of officers is Mr. Ray as Chair, Mr. Holmes as Vice Chair, Mr. Perry as Secretary and Treasurer, Mr. Price, Mr. Cellar and Mr. Hewins as Assistant Secretaries, and from the district manager’s office, Mr. Darrin Mossing, Ms. Marilee Giles, Mr. Daniel Laughlin and Mr. Jim Oliver as Assistant Secretaries and Assistant Treasurers. Mr. Ray stated his preference for maintaining the current slate of officers.

On MOTION by Mr. Ray seconded by Mr. Hewins with all in favor Resolution 2023-03, designating officers as listed above was approved.

FOURTH ORDER OF BUSINESS Minutes

A. Approval of Minutes of the November 15, 2022 Board of Supervisors Meeting

There were no comments on the minutes.

On MOTION by Mr. Ray seconded by Mr. Hewins with all in favor the minutes of the November 15, 2022 meeting were approved as presented.

B. Acceptance of Minutes of the November 22, 2022 Landowner’s Election/Meeting

On MOTION by Mr. Ray seconded by Mr. Hewins with all in favor the minutes of the November 22, 2022 landowner’s meeting were accepted as presented.

FIFTH ORDER OF BUSINESS Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

B. District Engineer

There being nothing to report, the next item followed.

December 20, 2022

Cypress Bluff CDD

C. District Manager

There being nothing to report, the next item followed.

D. General Manager - Report

Ms. Pollicino gave the Board an overview of her report, a copy of which was included in the agenda package.

SIXTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Income Statement

Mr. Perry provided a brief overview of the financial statements.

B. Check Register

Mr. Perry noted the check register totals \$71,948.60.

On MOTION by Mr. Hewins seconded by Mr. Price with all in favor the check register was approved.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Next Scheduled Meetings – January 24, 2023 at 1:30 p.m. at the eTown Welcome Center

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Ray seconded by Mr. Hewins with all in favor the meeting was adjourned.

DocuSigned by:

1471E54342174D3...
Secretary/Assistant Secretary

DocuSigned by:

4560A5B4ED3348F...
Chairman/Vice Chairman